

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 5 May 2021

MEETING HELD VIA 'ZOOM' DUE TO COVID 19 RESTRICTIONS

Present:

Cllr. R. Ball – Chair	Lynda Fisher, Clerk
Cllr. R. Morgan-Brown – Vice-Chair	County Cllr. M. Whiting
Cllr. G. Herbert	Borough Cllr. M. Baldock
Cllr. L. May	Borough Cllr. J. Hunt
Cllr. N. Clare	
Cllr. P. England	
Cllr. E. England	

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the Zoom video conferencing meeting. Apologies received and accepted from Parish Cllr. Major and the PCSOs (who could not attend due to Kent Police not supporting the use of Zoom because of security).

2. Visitors/Public Time

Residents, County and Borough Councillors, PCSOs and Community Wardens were advised that they could attend as normal but public speaking time might be limited; they were also invited to forward reports/ questions to the Clerk beforehand.

- Residents** – None attended, and nothing raised.
- County and Borough Councillors** – County Cllr. Whiting – Congratulated Cllr. Ball and Cllr. Morgan-Brown for their appointment as Chair and Vic-Chair. He also thanked Cllr. Herbert for his long and successful term in office.

Borough Cllr. Baldock also paid tribute to Cllr. Herbert, adding that he has been a steady and knowledgeable Chair for a long period of time.

Cllr. Hunt advised that there is a draft Management Plan for The Meads Woodlands. He asked that the Parish Council and residents are involved in this.

- Community Warden/PCSO** – Community Warden – No report. PCSO's - Bobbing - Crimes of note: No crimes of note. Anti-social behaviour and other incidents of note: A vehicle veered off Coldharbour Lane and into a field, causing damage. The driver then made off. The vehicle was recovered but not found to be stolen. Various issues reported concerning a property on Bobbing Hill and the vehicles parked nearby. This is being investigated at present.

3. Minutes of the Previous Meeting

Proposed by Cllr. P. England seconded by Cllr. Herbert, the Minutes of the meeting held on the 7 April 2021 were agreed and the Chair will sign as a true transcript.

4. Declarations of Interest – None.

5. Matters Arising from the Minutes and Last Month's Meeting

- Grove Park – Yellow Lines near the School and surrounding Areas** – Cllr. Clare advised Grove Park School's Headteacher is not the office at the present time and her input on this issue is needed. Agreed to bring back to next meeting. **Action: Clerk**

2. **Water Leak – Grove Park** – Cllr. Clare advised the Water Company has dug many test holes to try and find the leaks and one leak has now been fixed. However, flooding is now occurring near the Cattle Arch. She has contacted Network Rail as it would appear they need to look at their drainage system; even though there has been a dry spell water is rushing through this. Flooding in the garages in Hilton Drive is getting worse and she is trying to find out where this water is coming from. There is concern that the flooding will undermine the railway line and a nearby main gas supply pipe. County Cllr. Whiting agreed to send contact details for Southern Water, Network Rail and SGN to the Clerk. Clerk to write to the Headteacher and SGN asking how they feel about the water issues. Agreed to also write to Network Rail to see if they respond. **Action: Cllr. Clare/Clerk**

3. **Bobbing Apple Junction** – no updates, leave on the Agenda. **Action: Clerk**

4. **New Post Box, The Meads** – No response from the Post Office, leave on the Agenda. **Action: Clerk**

6. **Correspondence** – None.

7. **Planning Applications**

1. **21/501972/FULL**: Conversion and part demolition of existing storage unit to create 1no. three-bedroom dwelling together with a single storey front extension with balcony above, single storey side extension and rear first floor balcony, with associated access and parking: Howt Green Unit A Sheppey Way Bobbing ME9 8QT – Agreed to respond asking that Swale's Planning Committee takes the Health and Safety Executive's comments into consideration.
2. **21/500173/FULL**: Retrospective application for change of use of land from agricultural to animal rescue including new stock fencing and gates, mobile field shelters, small animal houses, shipping containers for storage, associated boundary treatment and stationing of a mobile caravan for use as a residential unit for staff: Land East of Hawes Woods High Oak Hill Iwade Road Newington Kent ME9 7HY – no objections.

8. **Finance**

1. **Insurance Renewal 2021/22** – last of three-year tie in – Proposed by Cllr. Clare and seconded by Cllr. Herbert agreed to renew at a cost of £521.54p. **Action: Clerk**
2. **Defibrillator – Gadby Road site** – Bring back to next meeting. **Action: Cllr. Clare/Clerk**
3. **Defibrillator, The Meads** – As the Meads Community Centre has an external Defibrillator, agreed to approach HEMs in Archers Park to see if they are willing to have the equipment sited there. This will then cover Archers Park and be accessible for adjacent parts of Grove Park. **Action: Clerk**
4. **GDPR Virtual Data Protection Officer Contract** – Proposed by Cllr. Clare and seconded by Cllr. Morgan-Brown, agreed to renew at a cost of £350 plus VAT (recoverable). **Action: Clerk**
5. **Accounts and Cheques Raised** – Proposed by Cllr. P. England and seconded by Cllr. Clare, Members noted the budget figures, agreed the accounts to the 30 April 2021 and the following payments were agreed. Cllrs. Morgan-Brown and Clare to log into Unity Bank to authorize the payments.

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
05.05.21	BACs	L. Fisher	Expenses April: telephone, use of home, 13 Ink Cartridges	£29.21p
05.05.21	BACs	H.M. Revenue & Custom	Tax due for April	£93.60p
05.05.21	BACs	Kent Air Ambulance	Donation S.137	£100.00p
05.05.21	BACs	Citizens Advice Bureau	Donation S.137	£100.00p
05.05.21	BACs	Arthur J. Gallagher	Insurance Premium Renewal 2021/22	£521.54p
05.05.21	BACs	K.A.L.C.	AGAR Training – Cllr. Morgan-Brown	£42.00p
04.04.21	SO	Staff Salary	April	£375.05p

04.04.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£52.32p
01.04.21	DD	HugoFox	Website monthly fee	£29.99p
INCOME				
28.04.21	BACs	Swale Borough Council	Precept 1 st Instalment	£9500.00p

9. **Councillors' Reports**

Cllrs. P. England, E. England, Morgan-Brown, Herbert, May and Clare – nothing to report.

10. **Any Other Matters Arising** – None.

11. **Next Meeting(s)**

Normally Wednesday 2 June 2021, 7.30 p.m. However, this is dependent on Covid-19 restrictions and availability of Bobbing Village Hall which cannot open until 21 June, thus the date of the meeting will most probably be changed according to the situation.

The meeting closed at 21.15 p.m.

These minutes are certified to be a true and just record.

Signed: _____

Date: _____