

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 7th December, 2016

<u>Present:</u>	Cllr. G. Herbert – Chair	Lynda Fisher, Clerk
	Cllr. R. Ball – Vice-Chair	Borough Cllr. J. Hunt
	Cllr. L. Major	Ian Henderson, PCSO
	Cllr. P. England	7 Residents
	Cllr. G. Randall	

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone. Apologies were received from Parish Cllrs. Bartlett and Dewar-Whalley; County Cllr. Baldock and Borough Cllr. Stokes.

2. Public Session

1. **Residents** – Residents attended to raise the issue of parking on Keycol Hill. The terraced houses are without parking and have to park on the road but are hoping to gain permission to use land to the rear of their properties, the access to which is from Old Maidstone Road. They asked if the Parish Council can assist; Clerk to write to the Agents for the land outlining the proposal. **Action: Clerk**

2. **County and Borough Councillors** – Nothing to report.

3. **Community Warden/PCSO** – No report.

3. Minutes of the Previous Meeting

Proposed by Cllr. Ball and seconded by Cllr. Major; the Minutes of the monthly meeting all held on 2nd November, 2016 were agreed and signed as a true transcript.

4. Declarations of Interest – None.

5. Matters Arising from the Minutes and Last Month's Meeting

1. **Flooding Issues A249 and Surrounds** – Original problem resolved but it looks as though there might be another leak in the area; Clerk to keep on the Agenda. **Action: Clerk**

2. **Bobbing School Speed Limit Update** – Response from County Noted; Members were disappointed that the Speed Reduction Survey, which was supposed to have been carried out automatically, has still not been done. KCC will not be installing the 'dog bones' across residents' driveways as they state that it is not possible to enforce these.

3. **Bobbing Hill Reduction in Speed Limit** – Bring back to next meeting. **Action: Cllr. Baldock/Clerk**

4. **Working Hours – Howt Green** – Cllr. Ball, Cllr. Herbert and the Clerk attended a meeting with Goatham's Agent and Commercial Director, at which the issues raised by residents were discussed. The Parish Council now has a contact at the Farm and if any residents want to raise an issue they should send details to the Clerk who will forward them on to the contact for a response. **Action: Clerk**

5. **Speeding and Parking on Grove Park Estate** - Still awaiting consent from KCC's Traffic Scheme Section; Clerk has chased and will chase again. **Action: Clerk**

6. Councillors' Report

Cllr. Randall advised that Sittingbourne Christmas Lights Association is starting running Santa's Sleigh; he also passed on their thanks for the money donated by the Parish Council.

Cllr. England raised the issue of litter around The Meads; it's getting worse in unadopted areas. Quartz Way is being used as a race track and there are issues with parking.

Cllr. Ball – advised that the Appeal against the Church Farm site has been turned down.

Cllr. Major – nothing to report.

7. Correspondence

1. **KALC Community Award 2017** – No nominee for 2017.
2. **Parish Councillor Resignation** – A letter of resignation has been received from Cllr. Paige; Members wished to thank him for his service to the Parish Council during the last two years.
3. **NALC Dependant Carers' Survey** – Members to respond individually. ***Action: All Councillors***
3. **Consultation on Local Validation Checklist for planning applications (November 2016)** – Members agreed with the details submitted but would like to request that the following is added:
 - Parking, e.g. number of cars the applicant will need parking space for; this will help in areas where there is a known parking issue.
 - Facilities/area for the placement of dustbins; these often end up on the footpath because there is nowhere to place them.
4. **Restorative Justice survey** – Members to respond individually. ***Action: All Councillors***
5. **KCC Volunteer Support Warden Scheme** – Noted, if this is successful will re-look at it again.
4. **Key Street Roundabout** – Noted suggested changes, which are tied in with the development at Newington. Members were concerned that the Parish Council was not made aware of the proposals. Clerk to write to James Freeman, Head of Planning at Swale Borough Council to see what is happening. ***Action: Clerk***

8. Planning Applications

1. **16/507361/FULL**: No comments.
2. **16/507857/FULL**: Erection of a two storey side extension and a single storey rear extension for the proposed annexe: 12 Woollett Road Sittingbourne Kent ME10 1PZ – No comments.
3. **16/507967/FULL**: Proposed two storey side extension: 54 Hilton Drive Sittingbourne ME10 1PT – No comments.
4. **16/507789/FULL**: Provision of a cold store building, extension to an existing building to provide lean-to for agricultural storage purposes, irrigation lagoon and electricity substation: Howt Green Sheppey Way Bobbing ME9 8QP – Members agreed to object on the grounds of increased traffic. Noise; however, the Parish Council understands that the Machinery Shed is being moved to the back of the site; if this is done it will reduce the noise issue. There is no mention of hours of work on the application form; what are the restrictions on this?
5. **16/507788/FULL**: Change of use of land for the creation of hardstanding and siting of 16 mobile homes for 52 weeks of the year for occupation by seasonal rural workers and associated engineering works: Howt Green Sheppey Way Bobbing Kent ME9 8QP – Members recognised that they could not use previous objections because the caravans had already gained approval and this is for a change of use of land. Agreed to respond that the Parish Council objects on the grounds of further loss of agricultural land. To further add that this is a retrospective application as the caravans are already in situ.
6. **16/507787/FULL**: Change of use from A1 (retail) to a Physiotherapy and podiatry clinic (D1) with removal of stud walls to provide 5 treatment rooms, large waiting area and disabled toilet, standard toilet and staff room. Hours of opening from 8am-8pm Monday to Friday and 8am-4pm on Saturdays.

Alterations to south west elevation changing from doors to window and new signage: Unit 1 Grove Park Shopping Centre Gadby Road Sittingbourne Kent – No comments.

9. Finance

1. **Financial Regulations** – Bring back to January meeting. *Action: Cllr. Bartlett/Clerk*
2. **Bank Mandate – Cheque Signatories** – Put on the January Agenda. *Action: Clerk*
3. **Church Tree Festival** – Put on the January Agenda. *Action: Cllr. Bartlett/Clerk*
4. **Noticeboard – Gadby Road** – County Cllr. Baldock agreed to contribute £1000 from his Members Fund towards this project. Clerk to speak to resident who has been in touch with the Co-op for permission to install this in the lobby of their building, to ascertain what type of noticeboard will be suitable for the location. *Action: Clerk*
5. **KALC Communications and Media Conference** – Proposed by Cllr. Ball and seconded by Cllr. Major; agreed the Clerk to attend at a cost of £72 (includes V.A.T., reclaimable) and for her other two Parish Councils to reimburse one third of the cost each. *Action: Clerk*
6. **Accounts and Cheques Raised** – Proposed by Cllr. England and seconded by Cllr. Major; the accounts to the 30th November, 2016 were agreed and the following cheques were agreed and signed:

Date	Cheque	Details		Amount
07.12.16	0542	L. Fisher	Expenses – Telephone and Use of Office Nov; November and December Refreshments; 50% of parking fee – re. Clerks meeting	£36.32p
07.12.16	0543	H.M. Revenue & Custom	Tax due December 2016	£59.20p
07.12.16	0544	Steve Wakeling	Grass Cutting, October	£110.00p
Three Cheques in total				

Paid Out:

Wages - salary November, 2016 £237.16p Paid by Standing Order

10. Any Other Matters Arising

1. Cllr. Randall raised the issue of the promised community money from the Solar Farm; Clerk has again tried to contact Canadian Solar. Place on the January Agenda. *Action: Clerk*
2. Cllr. Ball mentioned issues with the fencing at the back of the Village Hall; Clerk to place on the next Agenda. *Action: Clerk*

11. Next Meeting(s)

The next meeting of the Parish Council will take place on Tuesday 10th January 2017, commencing at 7.30 p.m. in the small meeting room at Bobbing Village Hall.

The meeting closed at 10.30 p.m.

These minutes are certified to be a true and just record.

Signed: _____ Date: _____