

## **BOBBING PARISH COUNCIL**

### **MINUTES OF THE MONTHLY PARISH COUNCIL MEETING**

**Held on Wednesday 5<sup>th</sup> March, 2014**

<b><u>Present:</u></b>	Cllr. R. Ball – Vice-Chair	County Cllr. Mike Baldock
	Cllr. L. Major	Borough Cllr. Gareth Randall
	Cllr. K. Johnson	7 Parishioners
	Cllr. R. Richardson	Keely Magee, Meads Trust
	Lynda Fisher, Clerk	

#### **1. Welcome and Apologies**

The Vice-Chair formally welcomed everyone to the meeting. Apologies were received from Cllrs. Dewar-Whalley and Herbert and the Ian Henderson, the PCSO.

#### **2. Minutes of the Previous Meeting**

The Minutes of the meeting held on the 5<sup>th</sup> February, 2014, were agreed and signed as a true transcript/

#### **3. Public Session**

No issues raised by Members of the public.

Borough Cllr. Randall referred to the Ward Boundary changes, Bobbing will be straddling five boundaries in the future.

#### **4. Declarations of Interest** – Cllr. Wright declared an interest in 9.1.

#### **5. Matters Arising from the Minutes and Last Month's Meeting**

1. **Keely Magee from the Meads Trust to discuss new Community Hall** – Keely introduced herself and outlined progress so far. A contractor, Coombes of Canterbury, has been appointed; it will be 'design and build' and hopefully the type of building that can be added to; it will be located to the left of the 'Jenny Wren'. It will be an open community hub (not a sports hall), with facilities to support a café, nursery, meetings, etc. It will not be big enough to cater for weddings or large gatherings. Parking will be limited but they are hoping to encourage people to walk to the facility. Although there is no date for the commencement of the work as yet, it is hoped to have the building before Christmas. Cllr. Ball commented that it is hoped that Bobbing Village Hall and The Meads Trust can work together and support each other in the future. He thanked Keely for updating the Members of the Parish Council.

2. **Parish Councillor Vacancy** – Now advertised in the local press, with a closing date of 24<sup>th</sup> March, so far only one person has come forward and asked for details. It would appear that there are more Parish Councillor Vacancies in Kent than there has been for a number of years. Clerk to bring this back to the April meeting. **Action: Clerk**

3. **Parking Keycol Hill** – Members met with Inspector Evan Jones and Chief Inspector Henley, Kent Police, on 20<sup>th</sup> February at Sittingbourne Police Station and it was quite a good meeting. Kent Police have lost 600 personnel and they are really struggling. However, they did agree to support the Parish Council with this problem and will put up notices on Keycol Hill regarding obstructive parking and advising to the public to telephone 101 to report the problem. They will also post a leaflet through each property in the area advising the same. Clerk to chase for a draft copy of this leaflet. **Action: Clerk**

Swale Borough Council's Transport and Parking Services Operations Manager has offered to have a site meeting with Members to look at the parking issue; Clerk to arrange this. **Action: Clerk**

Kent Police suggested obtaining the services of a Community Warden, at a cost of £30,000. The Clerk contacted the department dealing with Community Wardens and they have agreed that Nick Mayatt, the Warden for Iwade and Kemsley, will also cover Bobbing on a part time basis, at no cost to the Parish Council. The Police are also going to ask the dedicated Schools Officer to go into Bobbing School regarding parking issues.

4. Frontline Kent – Promote your Swale Commemorative Event – Nothing further heard from the Church, Clerk will remove this item from the Agenda until such times as they come back with some suggestions.
5. **S.106 Agreements** – The response from Swale's Planning Section has been circulated to all Members. Clerk is chasing Alun Millard, KCC's Development Control Engineer, regarding the bus shelter and the reduction in speed in Rooks Lane, but to date has had no response from this Officer. **Action: Clerk**

6. **Updates -**

**Guardrails outside Bobbing School** – disappointingly KCC Highways are still responding that there have been no fatalities on this section of the road. Members felt that KCC should send out a proper team to undertake a risk assessment, rather than refer to a map. It was suggested investigating having a risk assessment undertaken on this stretch of highway; County Cllr. Baldock suggested approaching Swale's Joint Transportation Board regarding this. **Action: Clerk**

**Parking under Flyover** – The Highways Agency has responded that it does not have a strong view on the subject; KCC stated that there is no evidence of any incidents related to the presence of parked HGVs. Clerk to check with KCC to see who does the risk assessment for this area. **Action: Clerk**

**Pedestrian Bridge across Railway** – Clerk has been contacted by Network Rail and they cannot find any record of this; if we can track down the name of a representative they are willing to look into this further. **Action: Clerk**

**Speedwatch** – The Iwade, Kemsley, Bobbing, The Meads and Borden Speedwatch group has been set up on Facebook, asking for volunteers to come forward. Cllr. Johnson is going to the Speedwatch Conference on the 14<sup>th</sup> April. **Action: Cllr. Johnson/Clerk**

7. **Brick Earth Extraction, Hartlip** – There will be a meeting at Newington Village Hall on the 12<sup>th</sup> March regarding this proposal.
8. **Commuter Parking** – Affects several sites in the Parish, in particular Bobbing Hill. Cllr. Herbert has come up with a number of suggestions for parking and the Vice-Chairman circulated plans showing land which might be suitable. Clerk to place this item on the April Agenda. **Action: Clerk**

6. **Councillors' Report**

**Cllr. Major and Cllr. Johnson** have already commented on traffic and the Police meeting.

**Cllr. Richardson** – will look at risk assessments (see item 6, paragraph 1 above) to see if something can be done and will bring back to the April meeting. **Action: Cllr. Richardson**

**Cllr. Wright** – referred to risk assessments (see item 6, paragraph 1 above) and thought it was important for the Parish Council to try and do something, so that we have gone as far as we can go; the matter can then be handed over to Kent County Council. It was proposed by Cllr. Wright and seconded by Cllr. Johnson, all agreed, to look at having a risk assessment carried out outside the school. **Action: Clerk**

It was proposed by Cllr. Ball and seconded by Cllr. Wright, all agreed, that in light of discussing risk assessments with Swale's Joint Transportation Board, Cllr. Johnson represents the J.T.B. on the Kent Association of Local Councils.

**Cllr. Ball** – attended the recent Kent Association of Local Council meeting, when there was discussion regarding funding not being passed on to Parish Councils coming under Swale Borough Council and Sevenoaks Borough Council.

## **7. Community Governance Review**

Members agreed the revised boundary map, as per Katherine Bescoby's e-mail of the 26<sup>th</sup> February.

## **8. Correspondence**

1. **Public Consultation on the Pre Submission Draft of the Kent Minerals & Waste Local Plan -**  
Agreed Cllr. Johnson to draft a response. **Action: Cllr. Johnson**
2. **Christmas and New Year Storms** – Noted.
3. **Swale borough local plan: part 2 - issues and options consultation for gypsy and traveller site allocations – E-mail 7/2 & 24/2** – Clerk to bring back to the April Meeting. **Action: Clerk**
4. **KALC; Sustainable Communities Act** – Agreed to monitor this.
5. **KALC: South and South East in Bloom** – Document noted. Agreed to look at 'Bobbing in Bloom', Cllr. Wright is very keen to get this up and running. **Action: Cllr. Wright/Clerk**
6. **KALC Sevenoaks Town Council Submission to Sustainable Communities Act (Ref 52f9f9e23c3c4):**  
Agreed to support this.
7. **KALC Repeal of S.150 of The LGA 1972** – Changes noted; will be keeping two signatories for cheques.
8. **Review of Polling Districts** – To be placed on the April Agenda. **Action: Clerk**
9. **Local Audit and Accountability Act - Openness of Local Government Bodies Draft Regulations** – Clerk to respond to NALC stating that Members expressed concern at the filming Parish Council meetings of and use of social media, due to reputational issues, Data Protection Act, costs, defamation, training and equipment. Members also felt this could deter potential applicants from coming forward when vacancies arise within Parish Councils because of concerns relating to reputational issues and defamation. **Action: Clerk**

## **8. Planning**

Current applications:

1. **SW/14/0137:** Two storey side and rear extension – 29 Rooks View, Bobbing, ME9 8GB – no objection.
2. **SW/14/0151:** Proposed change of use of garage parking area to hand car wash – 15-21 Key Street, Sittingbourne, ME10 1YX - Members objected/commented on the following grounds:
  - This is a retrospective application.
  - There is concern about the possible back of traffic on the A2; could be a traffic management issue.
  - Concern about noise to adjacent properties; would suggest a cover over it and on the sides to dampen any noise.
  - Opening times need to be enforced.
3. **SW/14/0175:** Advertisement consent for 1.No pole mounted round logo sign – Bobbing Apple, Sheppey Way, Bobbing, ME9 8RZ - Members objected/commented on the following grounds:

- This is a retrospective application.
- There is concern about the possible back of traffic on the A2; could be a traffic management issue.

Determined applications: None.

## 9. **Finance**

1. **Request for Donation – Bobbing Village Hall – Replacement Guttering** – Proposed by Cllr. Wright and seconded by Cllr. Richardson, agreed to donate the sum of £1050 towards this cost.
2. **Village Noticeboard** – Agreed to order a single bay 8A4 Noticeboard; man-made timber, from Greenbarnes at a total cost of £955.89p, to be sited on the grass verge outside the Village Hall fence.
3. **Grass Cutting Contract 2014** – Proposed by Cllr. Johnson and seconded by Cllr. Wright; agreed to accept the quotation put forward by Steve Wakeling of £100 per cut.
4. **Request for Donation – Citizens Advice Bureau** – Proposed by Cllr. Wright and seconded by Cllr. Johnson, agreed to donate £50.
5. **Cheques raised at this meeting** - The following cheques were agreed and signed and the accounts to the 28<sup>th</sup> February, 2014, approved:

Date	Cheque	Details		Amount
05.03.14	0386	Cheque cancelled	Cheque Cancelled	-
05.03.14	0387	L. Fisher	Expenses January 2014 –Telephone, Use of Office,	£9.33p
05.03.14	0388	H.M. Revenue & Custom	Tax due January 2014	£44.20p
05.03.14	0389	Bobbing Village Hall	Room hire – 6 months	£200.00p
05.03.14	0390	CommuniCorp	Subscription Renewal 2014 ‘Clerks & Councils Direct’	£48.00p
05.03.14	0391	Swale Borough Council	Installation/supply of 2 Dog Waste Bins – Sonora Fields	£600.00p
05.03.14	0391	Bobbing Village Hall	Donation towards cost of Guttering	£1050.00p
Seven Cheques in total				

Payment by Direct Debit: L. Fisher - £176.27p Salary February 2014

## 10. **Any Other Matters Arising** – None.

## 11. **Next Meeting(s)**

The next Meeting will take place on Wednesday 2<sup>nd</sup> April, 2014, commencing at 7.30 p.m. in Bobbing Village Hall.

**The meeting closed at 10.45 p.m.**

These minutes are certified to be a true and just record.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_