

Bank reconciliation – pro forma

Name of smaller authority: **BOBBING PARISH COUNCIL**

County area (local councils and parish meetings only): **KENT**

Financial year ending 31 March 2018

Prepared by: **LYNDA FISHER, CLERK**

Date: **20 May 2018**

Balance per bank statements as at 31 March 2018:	£	£
Community Account	64291	
Business Base Rate Tracker	31074	95365

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018

	50.00	
598	49.43	
599	29.25	
602	15.00	
605		143

Add: any un-banked cash at 31 March 2018		0
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Net balances as at 31 March 2018 (Box 8)		<u>95222</u>
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	88875
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Add: Receipts in the year	18650
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Less: Payments in the year	12303
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>95222</u>
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