

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 1 June 2022

Present: Cllr. R. Ball - Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. G. Herbert
Cllr. P. French
Cllr. L. Major
Cllr. G. Randall

Samantha Gray, Clerk
Borough Cllr. Baldock
PCSO Linge
PCSO Green
Mr. Walton – Cllr applicant

1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllr. Clare, and Borough Cllrs. Hunt and Clark.

2. **Visitors/Public Time**

1. **Residents** – None.

2. **County and Borough Councillors**

- a. Borough Cllr. M. Baldock advised KCC held their full annual council meeting; 2 motions up for debate:
- Prioritising foot path repairs – was not agreed by KCC.
 - Motion to change rules regarding assisted transport to grammar schools – not accepted by KCC.
 - Also advised the Bobbing Apple Junction improvements are not planned until 2024, Clerk to forward Correspondence with Kent Highways to Cllr. Baldock. **Action: Clerk**
 - The first committee meeting will be the Policy Resources meeting to be held 8th June.

3. **Community Warden/PCSO**

a. Community Warden – no report received.

b. Report received from PCSO Kirsty Linge:

Crimes of note:

- There were no crimes reported within Bobbing Village the past month that relate to the residential area, there were however several shopliftings from the Co-Op petrol station.
- There have been several complaints about cars parking on the pavement on Bobbing Hill junction with Key Street round about. This is something we take very seriously as it presents a danger to pedestrians. The owners of the vehicles have been contacted and advised that further action will be taken should this continue.
- There has been reports of suspicious vehicles parking up in Bobbing Hill at various times of the day. Passing attention will be paid to the area and occupants will be spoken to if located.
- Ongoing problems between Happy Pants Ranch and residents, this is being managed by the Newington PCSO.

3. **Minutes of the Previous Meeting**

Proposed by Cllr. Herbert and seconded by Cllr. Morgan-Brown, the Minutes of the Annual Meeting, the Parish Meeting and the Monthly Parish Council meeting held on the 4th May 2022 were agreed and signed as a true record.

4. **Declarations of Interest** – none received.

5. **Matters Arising from the Minutes and Last Month's Meeting**

1. **Bobbing Apple Junction** – Email received from Kent Highways advising they will contact the Parish Council and carry out informal discussions before a formal consultation takes place. As discussed with Cllr. Baldock, Clerk will forward on correspondence. Keep on Agenda. **Action: Clerk**
2. **Community Governance Reviews – The Meads – Bobbing Parish Area** – Council members discussed the Community Governance Review with Cllr. Baldock who advised the consultation will take place in a year. Keep on Agenda. **Action: Clerk**
3. **Pedestrian Crossing – Key Street Roundabout** – Cllr. Baldock advised he will forward details of current plans for Key Street Roundabout to Clerk. **Action: Cllr. Baldock**

6. **Parish Councillors' Reports**

Cllrs. Major, Herbert, Morgan-Brown, and Randall - nothing to report.

Cllr. French advised there are still problems with the incomplete Zebra Crossing on Sonora Way. Work men have installed Beacons which require a shield but there is a delay with the parts, and the path is now too narrow for pushchairs to pass through.

Cllr. Ball updated council members on the items purchased for schools to celebrate the Queen's Jubilee. Story books have been purchased for all 3 schools, Storyteller chairs have been ordered for Grove Park and Bobbing School, and Water Bottles have been purchased for Aspire School.

7. **Correspondence**

1. **All Recycle LTD clothing bank – email 04/05/22** – Offer of a Clothing Bank received from All Recycle LTD, council members agreed this was not suitable for the area.
2. **Request for “no parking” sign Bobbing Hill – email 07/05/22** – Parking signs are not enforceable by law. PCSO Linge has contacted the offenders. Cllr. Ball showed members copies of a leaflet issued in the past to vehicles parking obstructively. PCSO Linge has been asked to have more printed.
3. **Hilton Drive – Grove Park, Maintenance of Daffodils and Crocuses – email 11/05/22** - Swale Borough Council should maintain the area, Clerk to email locations of planting to Cllr. Baldock.

Action: Clerk

8. **Planning Applications**

1. 22/501054/FULL. Erection of a single storey rear extension.10 Keycol Hill Bobbing Kent ME9 8ND.
Council members discussed and advised a decision: No comments.
2. 22/502127/FULL. Erection of a two-storey front and rear, first floor front and side extensions including 2no dormers and 6 roof lights, alterations and changes to fenestration. Erection of detached double garage. Stickfast House Sheppey Way Bobbing Sittingbourne Kent ME9 8QP.
Council members discussed and advised a decision: No comments.
3. 22/502162/FULL. Demolition of existing triple garage, swimming pool building and detached single garage, and erection of new two storey detached dwelling with an attached double garage and a double garage to serve existing dwelling. 48 Keycol Hill Bobbing Kent ME9 8ND.
Council members discussed and advised a decision: No comments.

9. **Finance**

1. **Defibrillators and Electric Quotes:**

Co-op, Gadby Road – Cllr. Clare advised by email that she will contact the manager to discuss the position of the isolator for the defibrillator.

McDonald's Bobbing Services – Email received from Robin Collip and circulated to council members 31.05.22, a suitable place for the defibrillator has still not been found. Clerk to contact the other companies at Bobbing Services: Co-op, Premier Inn and Brewers Fayre. **Action: Clerk**

2. **Bus Shelter, The Meads** – Correspondence has been emailed to James Hunt, awaiting update.
3. **Village Hall** – Donation not required at the moment; Clerk advised to take off the Agenda. **Action: Clerk**
4. **Savings Account** – Information regarding savings accounts circulated to council members and discussed, Clerk instructed to contact Clerks in the local area for some more information. **Action: Clerk**
5. **Insurance Renewal** – Proposed and agreed at May meeting. For noting, the cost of Insurance Renewal for 2022/23 is £606.80 and council members agreed to a long-term agreement of 3 years.
6. **Citizens advice Swale** – Proposed by Cllr. French and seconded by Cllr. Randall, council members agreed a Section 137 donation of £100. **Action: Clerk**
7. **Rural Kent Membership 2022/2023 – Renewal cost £90** – Proposed by Cllr. Major and seconded by Cllr. French, council members agreed to renew the Rural Kent Membership. **Action: Clerk**
8. **KSS Air Ambulance charity – Request for £300 Donation** - Proposed by Cllr. Herbert and seconded by Cllr. Major, council members agreed a Section 137 donation of £100. **Action: Clerk**
9. **Financial Regulations** – circulated to council members for review who agreed no changes are needed.
10. **Financial Risk Assessment** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, the 2021/22 Assessment was agreed and adopted.
11. **Statement of Internal Control** - Proposed by Cllr. French and seconded by Cllr. Morgan-Brown, the 2021/22 Statement was agreed and adopted.
12. **Accounts and Cheques raised** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. French. Members noted the budget figures and agreed the accounts to the 31st of May 2022. The following payments were agreed. Cllrs. Ball and Morgan-Brown to log into Unity Bank to authorize the payments. **Action: Cllrs. Ball/ Morgan-Brown**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
01.06.22	BACs	S. Gray	Expenses May: Telephone, Use of home as office, Refreshments, Jubilee Items; books, water bottles and plaques	£514.85p
01.06.22	BACs	H.M. Revenue & Custom	Tax due for May	£56.40p
25.05.22	BACs	Gallagher/Hiscox Insurance Company Ltd	Insurance Renewal	£606.80p
01.05.22	SO	Invicta IT Solutions	9 Microsoft 365 Mailboxes	£52.32p
01.06.22	SO	S. Gray	Clerks Salary	£325.87p
01.05.22	DD	HugoFox	Website monthly fee	£29.99p
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount
04.05.22	BACs	Swale Borough Council	Members Grant – N. Hampshire for Picnic Bench	£150.00p
12.05.22	BACs	Iwade Parish Council	Shared Cost 50%	£183.00p
19.05.22	BACs	HMRC	VAT Return	£907.65p

10. Reports from Representatives

1. **KALC Area Committee:** Cllrs. Morgan-Brown and French attended the meeting held in May and reported that Kent County Council discussed speeding issues and 20mph zones. Representatives of Age UK attended the meeting to deliver an update and presentation.
2. **Western Area Committee:** No meetings held.
3. **Swale West Parishes Meeting:** No meetings held.
11. **Any Other Matters Arising** – nothing to note.

12. Next Meeting(s)

Extraordinary Meeting Wednesday 22nd June 2022, 7.30 p.m. at Bobbing Village Hall.
 Monthly Parish Council Meeting Wednesday 6 July 2022, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 9.30 p.m.

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____