

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 4th March, 2015

Present:

Cllr. G. Herbert – Chair	Lynda Fisher, Clerk
Cllr. R. Ball – Vice-Chair	County Cllr. M. Baldock
Cllr. L. Major	Mike Philips, Mid Kent Downs
Cllr. T. Wright	Senior Project Manager
Cllr. D. Dewar-Whalley	6 Residents
Cllr. R. Bartlett	
Cllr. P. Paige	

Prior to the meeting a presentation was given by Mike Phillips, Mid Kent Downs Senior Project Manager on a two year project which will focus on two woodlands in Sittingbourne; The Meads Community Woodland and Rose Hill Woods in the west of Sittingbourne.

The Meads Community Woodland was once an Anglo-Saxon cemetery and the home of a henge; now it is a home to trees, reptiles, butterflies, dragonflies and a whole host of other wildlife. Rose Hill Woods was once a grand house and gardens. The project will give people the chance to get involved in Archaeological digs; family events, walks and talks; site management. The project is being run by the Mid Kent Downs Countryside Partnership with the support of the Heritage Lottery Fund and Swale Borough Council.

1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone. Apologies were received from Cllrs. Richardson and Johnson and Ian Henderson the PCSO.

2. **Minutes of the Previous Meeting**

The Minutes of the meeting held on the 4th February 2015, were agreed and signed as a true transcript.

3. **Public Session**

A representative from the church asked if the disabled bay markings were going to be painted on the highway; at present there is only a small sign indicating that they bays are there and visitors to the auction completely ignored this. Clerk to check with Swale Council. **Action: Clerk**

4. **Declarations of Interest** - None.

5. **Matters Arising from the Minutes and Last Month's Meeting**

1. **Bobbing Hill – Travellers and Speeding** – Cllr. Ball referred to the meeting with Kent County Council, which appeared to go quite well. It was suggested that a 'barrier' be installed along the road preventing caravans parking but allowing access to the industrial units and not affecting access to underground services. County have put forward three suggestions and it was proposed by Cllr. Wright and seconded by Cllr. Ball, all agreed to respond stating that the Parish Council would like to explore the second option (concrete block option) and assumes the £2910 is for the whole project? **Action: Clerk**
2. **Bollards – A249** – Clerk advised that County's David Hall has agreed to look into the problems surrounding speeding and parking outside the School.
3. **Parking in The Meads** – A meeting took place on the 3rd March; The Jenny Wren, One Stop, the Pharmacy, Hairdressers, Chip Shop and Chinese Take Away all attended. The Jenny Wren has not been informed that the car park is for the general public; they are still under the impression that it is for their

sole use. A meeting with Marshgate is necessary to find out what is going on as some of the shops are reporting a drop in income due to the parking issues. There are 19 parking spaces at the new Medical Centre (17 plus 2 disabled) but these are for all their staff; this raises the questions as to where patients park? Looking to get Gordon Henderson, M.P. involved and ask him write to the Management Group. Cllr. Dewar-Whalley advised that the builders have dropped out of The Meads Community Hall project and Swale Borough Council needs to go out to tender again.

4. **Consultation on future delivery of Library, Registration and Archive services in Kent** – Clerk to place on the April Agenda. **Action: Clerk**

6. **Councillors' Report**

Cllrs. Ball attended a short meeting KALC (Cllr. Paige mentioned that the Agenda did not include some items). He commented that lighting outside the Fish/Chinese shops was not working and suggested the Parish Council write to the developers. Residents have asked for a bus shelter in Key Street, the other side of the garage, going into Sittingbourne. Clerk to place this on the April Agenda. **Action: Clerk**

Cllr. Major raised the issue of litter from McDonalds. 'For Sale' cars are being parked in the layby near to Key Street Roundabout blocking access to the letter box.

Cllr. Dewar-Whalley has asked the Post Office to move the post box in Sonora Way to the shops but they have refused; he will try again.

Cllrs Wright, Paige, Herbert and Bartlett: nothing further to report.

7. **Correspondence**

1. **KALC - Lorry Parking** – Agreed to support Boxley Parish Council's proposal.
2. **Swale Automatic Number Plate Reader (ANPR) Camera Project** – Agreed the Parish Council is interested but would like to know the sort of records from cameras already in existence and how many convictions? Before committing resources, how successful are they; can we see facts and figures re costings? Who will control the cameras? Cllr. Dewar-Whalley will also investigate.

Action: Cllr. Dewar-Whalley/Clerk

8. **Planning**

1. **15/500683/FULL** - Side extension to side of existing house to create a small utility room - 8 Ladyfields Close Bobbing Kent ME9 8TA m- No objections.
2. **15/500815/OUT -Outline (Access not reserved)** - Two-storey detached three-bedroom dwelling and new single-storey pitched roof double garage - 48 Keycol Hill Bobbing Kent ME9 8ND – No comments.

9. **Finance**

1. **Quotes for installation of Bollards – A249 Viaduct** – Place on April Agenda. **Action: Clerk**
2. **Citizens Advice Bureau Request for Donation** – Proposed by Cllr. Paige and seconded by Cllr. Wright, all agreed to donate £50. **Action: Clerk**
3. **Age Concern Sponsor a Table and 4 Chairs Appeal** – Proposed by Cllr. Ball and seconded by Cllr. Wright, all agreed to donate £50. **Action: Clerk**
4. **Accounts and Cheques raised at this meeting** - The accounts to the 28th February 2015, were agreed and the following cheques were agreed and signed -

Date	Cheque	Details		Amount
04.03.15	0441	L. Fisher	Expenses Feb 2015 – Tele, Use of Office, salary diff (Net)	£19.94p

04.03.15	0442	H.M. Revenue & Custom	Tax due Feb 2015	£64.40p
04.03.15	0443	Steve Wakeling	Renovation work to Memorial Bench	£130.00p
04.03.15	0444	Communicorp	Subscription to Clerks and Councils Direct	£48.00
04.03.15	0445	Iwade Parish Council	4 Dog Fouling Signs - £10 each	£40.00
04.03.15	0446	R. Ball	Disposable Beakers and Spoons for meetings	£7.45p
Six Cheques in total				

Payment by Standing Order: Wages - £257.20p - salary February 2015

10. Any Other Matters Arising

Auditor – The Clerk raised the issue of changes in the Audit regime and strategies that need putting in place for the year end Audit. Members were minded to appoint David Buckett, a fully qualified accountant and a member of the Chartered Institute of Public Finance & Accountancy (CIPFA), who also develops Finance, Learning & Development Modules for both Clerks/RFO's and Councillors for KALC, as the Internal Auditor; this to be formally agreed at the April meeting. **Action: Clerk**

11. Next Meeting(s)

The next monthly Meeting will take place on Wednesday 1st April, 2015, commencing at 7.30 p.m. in Bobbing Village Hall.

The meeting closed at 10.15 p.m.

These minutes are certified to be a true and just record.

Signed: _____ Date: _____