



**To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Parish Council Meeting on Wednesday 3<sup>rd</sup> July at 19.00**

The meeting will be at:

**The Village Hall, Sheppey Way, Bobbing, Sittingbourne, Kent ME9 8PL**

**Sarah Poole Clerk and RFO to Bobbing Parish Council FSLCC 27.06.24**

**AGENDA – PARISH COUNCIL MEETING - In accordance with Standing Orders**

**Meetings are recorded as per Standing Orders**

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

- BPCM24/25 – 26      Welcome and Apologies for Absence**
- BPCM24/25 – 27      Public Session** as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given.
- BPCM24/25 – 28      To receive any report from Borough Councillor** Cllr James Hunt, Cllr Lloyd Chapman, Cllr Baldock, Cllr Roger Clarke, Cllr Ann Cavanagh
- BPCM24/25 – 29      To receive any report from County Councillor** Cllr Baldock
- BPCM24/25 – 30      To receive any report from Community Warden** Jack Gilbey **and PC** Philip Clemens/**Sgt** Ryan Chase.
- BPCM24/25 – 31      Councillors Vacancy**
- i. Co-option of new Councillors
  - ii. New Councillor Guide 2024
  - iii. Training Update
- BPCM24/25 – 32      For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regard to items on the agenda under the Council's adopted Code of Conduct**
- BPCM24/25 – 33      Approval and Adoption of Minutes from the previous meetings Minutes of the Council Meeting on 5<sup>th</sup> June 2024.**
- BPCM24/25 – 34      Matters arising from the minutes not covered by other agenda items.**
- i. Volunteers' day Village Hall
  - ii. Fire Alarm update Village Hall
  - iii. Asbestos Survey
  - iv. Electrical inspection Village Hall
  - v. Bin meeting with the Mayor



- BPCM24/25 – 35      Presentation of Bobbing In Bloom 2024**
- i.      Front Garden Award.
  - ii.     Wildlife Garden
  - iii.    Hanging Basket and Window Boxes
  - iv.     Thanks to the Judges Deputy Mayor of Swale, Karen Watson, Borough Councillor/Parish Councillor Ann Cavanagh, Candy Smith (Parishioner) and the Clerk.
- BPCM24/25 – 36      Cllr Richardson has requested talks regarding VE Day 8<sup>th</sup> May 2025.**
- BPCM24/25 – 37      General matters raised by Parish Councillor’s Reports for discussion.**
- BPCM24/25 –38      Community Engagement**
- i.      Bobbing Reporter
  - ii.     Lanyards for Councillors
  - iii.    Meeting Owl 4+ for meetings to be broadcast to members of the public
  - iv.     D-Day plaque requested by Cllr French
  - v.      The current website is not compliant and accessible, online meeting request from Aubergine.
- BPCM24/25 – 39      Financial Statement and Authorisation of Payments**
- i.      Request for funding from the Meads Community Woodland for insurance which is needed – requested by Cllr French
- BPCM24/25 –40      Updates from Working Groups:**
- i.      Finance/Staffing working group.
  - ii.     Assets/Properties working group.
  - iii.    Highways Improvement Plan working group.
  - iv.     Open Spaces/Bobbing in Bloom working group.
  - v.      Policies and Procedure working group.
  - vi.     Heritage map working group.
- BPCM24/25 –41      Reports from representatives**
- i.      Village Hall Committee
  - ii.     KALC Area Committee AGM meeting 21<sup>st</sup> May 2024
  - iii.    Friends of Rose Hill
  - iv.     The Meads Community Woodland
  - v.      Joint Transport Board
  - vi.     Western Area Committee
  - vii.    Swale West Parish Group
- BPCM24/25 –42      Planning                  Application                  –                  viewable                  on:                  Swale:**  
<http://pa.midkent.gov.uk/onlineapplications>;



**BPCM24/25 –43**

**Correspondence**

- a. Cattle Arch Lighting update from Streetworks
- b. Update from KCC regarding HIP proposed meeting dates
- c. Email from Hon. Sec. Swale Footpaths Group
- d. Update from Clerks Conference
- e. Scribe training webinar – Update from Cllr Cavanagh and Clerk
- f. Email request for a D-Day plaque

**BPCM24/25 –44**

**General matters raised by Councillors for discussion.**

**BPCM24/25 –45**

**Recommendations to next Full Council**

**CLOSED SESSION – No Public allowed during this session.**

**BPCM24/25 –46**

**To discuss updates from the Village Hall/Charity Commission/Bank Account**

**BPCM24/25 –47**

**Review of the Clerks Salary**

**BPCM24/25 –48**

**Dates of Next Meeting 7<sup>th</sup> August venue to be confirmed. at 19.00**

**BPCM24/25 –49**

**Closure of Meeting**