

## **BOBBING PARISH COUNCIL**

### **MINUTES OF THE MONTHLY PARISH COUNCIL MEETING**

**Held on Wednesday 1<sup>st</sup> June, 2016**

<b><u>Present:</u></b>	Cllr. G. Herbert - Chair	Cllr. G. Randall
	Cllr. R. Ball – Vice-Chair	Cllr. P. England
	Cllr. L. Major	Lynda Fisher, Clerk
	Cllr. P. Paige	Borough Cllr. N. Hampshire
	Cllr. R. Bartlett	1 Parishioner

#### **1. Welcome and Apologies for Absence**

The Chair formally welcomed everyone. Apologies were received from Parish Cllr. Dewar-Whalley; Borough Cllrs. Hunt and Stokes and Nick Mayatt, Community Warden.

#### **3. Public Session**

1. **Residents** – No comments.
2. **County and Borough Councillors** – nothing to report.
3. **Community Warden/PCSO** – nothing to report.

#### **2. Minutes of the Previous Meeting**

Proposed by Cllr. Paige and seconded by Cllr. Ball; the Minutes of the Parish Meeting, Annual Parish Council Meeting and monthly meeting all held on the 4<sup>th</sup> May were agreed and signed as a true transcript.

#### **4. Declarations of Interest** – None

#### **5. Matters Arising from the Minutes and Last Month's Meeting**

1. **Flooding Issues A249 and Surrounds** – Clerk advised that she has been informed by the Grove Park representative that KCC has not been very helpful and she is no further forward with the flooding issues. Clerk to approach KCC to ascertain why they will not help. **Action: Clerk**
2. **Key Street Roundabout** – Cllr. Ball and the Clerk had a meeting with a KCC Officer last week to look at the road markings and signs; some of the vegetation has now been cut back. The white lining will be placed in the works programme; the signs are more problematic in as much as it will be difficult to move them due to the proximity of underground services.
3. **Queen's 90<sup>th</sup> Birthday Celebrations** – Agreed in principle of help, but to look at the actual amount required at the July meeting. **Action: Clerk**
4. **Lorries Parking on Land cleared to the A249 Burst Water Main** – Cllr. Ball has spoken to the landowner. The problem is that SWA took off all the top soil when it repaired the pipe; however, in the next couple of weeks the land will be seeded.

#### **6. Parish Councillor Vacancy** – The Council to advise the Clerk when to re-advertise this. **Action: Clerk**

#### **7. Councillors' Report**

Cllr. England referred to the request for dog bins; no-one is willing to have one outside their property. He will speak to Borough Cllr. Hunt regarding the installation of an extra bin near the Community Centre. Disabled parking, this is now being dealt with by Borough Cllr. Hunt. He attended the KALC SAC; the Secretary has resigned. Clerk to issue access details to the KALC website to all Members. He raised the

subject of Emergency Plans; Clerk to obtain a copy of Swale Borough Council's Plan and to check with Kent County Council regarding theirs. **Action: Clerk**

Cllr. Bartlett raised concerns regarding fly-tipping in Sheppey Way; she has reported it to Swale Borough Council.

Cllr. Ball reported on the Bobbing Hill road closure. UK Power networks are installing fibre optic cable but have found that underneath the pavement (which was put in in the 1950's) there is the original road. This has resulted in them having to dig through the several layers and the time for this work has been extended. He also advised that he and the Chair attended the planning training meeting at Swale Borough Council.

Cllrs. Major, Randall and Paige - nothing further to report.

## 8. **Correspondence**

1. **Highways England route strategies 2020-2025** – Chair delegated to prepare a response and circulate prior to submission. **Action: Cllr. Herbert**
2. **KCC Consultation - Active Travel Strategy - KCC deadline 13 July** – Noted.
3. **Bobbing School Speed Limit Update** – This has been delayed due to a change of Officers; notices should now be going out to residents in the area. Clerk to keep on the Agenda. **Action: Clerk**

## 8. **Planning Applications**

1. **16/503079/FULL:** Remove and re-construct main roof to new pitch with conversion of loft into habitable space and insertion of dormer windows and roof lights and extend garage roof over front door to provide open porch: 31 Galena Close Sittingbourne Kent ME10 5LB – agreed to object on the following grounds:
  - Is out of character with adjacent properties.
  - The roof height will be higher than other properties in the street.
  - Concerns about over-looking adjacent properties
2. **16/503762/FULL:** 12 Rooks View Bobbing Kent ME9 8GB: Erection of a two storey extension, repositioning of existing double garage and extension to entrance lobby – no comments.
3. **16/501342/FULL/ROMC:** Change of use for the rear portion of the Meads Community Centre to allow for use as a children's nursery (Part Retrospective): The Meads Community Centre Emerald Crescent Sittingbourne Kent ME10 5JL – no comments.

## 9. **Finance**

1. **Approval of the Annual Return, 2015/16**
  - a) Section 1 Annual Governance Statement 2015/16 – proposed by Cllr. Paige and seconded by Cllr. Ball; all agreed the individual statements which were then completed.
  - b) Section 2 Accounting Statements 2015/16 – proposed by Cllr. Paige and seconded by Cllr. Ball; Members agreed to accept the Accounting Statements.The Annual Return and supporting documents to now be submitted to the External Auditor and the relevant paperwork displayed on the website/noticeboards. **Action: Clerk**
2. **Financial Regulations** – Clerk to increase the amount over which three tenders are required to £5000; Cllr. Bartlett to look at and bring back to the next meeting. **Action: Cllr. Bartlett/Clerk**
3. **National Salary Award for 2016-2018** – Proposed by Cllr. Ball and seconded by Cllr. Bartlett; agreed and the national increase, backdated to 1<sup>st</sup> April 2016, noted.
4. **Accounts and Cheques Raised** – Proposed by Cllr. Paige and seconded by Cllr. Ball, the accounts to the 31<sup>st</sup> May 2016 were agreed and the following cheques were agreed and signed:

Date	Cheque	Details		Amount
01.06.16	0516	L. Fisher	Expenses February – Telephone, Use of Office, Refreshments	£15.32p
01.06.16	0517	H.M. Revenue & Custom	Tax due May 2016	£58.80p
01.06.16	0518	Steve Wakeling	Grass cutting, 3 cuts March to May 2016	£330.00p
Three Cheques in total				

Paid Out:

Wages - salary May,2016

£234.71p

Paid by Standing Order

**10. Any Other Matters Arising**

1. Cllr. Ball raised the issue of the 60 mph speed limit on Bobbing Hill; residents are asking if this can be reduced to 30 mph, normal for a residential area. Clerk to investigate and report back. **Action: Clerk**

**11. Next Meeting(s)**

The next meeting of the Parish Council will take place on Wednesday 6<sup>th</sup> July, 2016, commencing at 7.30 p.m. in the small meeting room at Bobbing Village Hall.

**The meeting closed at 09.50 p.m.**

These minutes are certified to be a true and just record.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_