

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 3 May 2023

Present:

Cllr. R. Ball - Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. G. Randall
Cllr. P. French
Cllr. G. Herbert
Cllr. N. Clare

Borough Cllr. J. Hunt
Borough Cllr. R. Clarke
County/Borough Cllr. Baldock
Samantha Gray, Clerk
4 Resident

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Borough Cllr Hampshire and PCSO's David Ansbro and Kirsty Linge.

2. Visitors/Public Time

1. **Residents** – A resident asked if planning permission was granted for the Sonora Way roadworks. Cllr. Hunt advised an application was submitted for the zebra crossing but not for the rest of the work.

2. County and Borough Councillors

- i. Brough/County Cllr. Baldock advised the following:

- There is currently a public consultation for Simpsons Crossing. Clerk to add to the next agenda. **Action: Clerk**
- Budget targets in February were not met and they may not be able to balance the books. Therefore, work may fall behind on things such as potholes. If potholes are not repaired the speed limit on roads may be reduced.
- County Cllr. Baldock advised he attended a H.I.P meeting with Kent Highways and the Parish Clerk. Some more information is needed for the double yellow line requests. Clerk to add the next agenda. **Action: Clerk**
- Bobbing Parish Council will be inquorate after the 4 May elections. Swale Borough Council have advised they will re-run the elections process for Bobbing, and the cost of this will be approximately £5,000.

- ii. Borough Cllr. Hunt – nothing to report.

- iii. Borough Cllr. Clarke reported there have been eight objections to a proposal of double yellow lines on Bobbing Hill. Cllr. Ball advised he believe that to be a past proposal not a present one.

3. Community Warden/PCSO

- i. **Community Warden** – no report received.

ii. PCSO Ansbro – Grove/Meads report:

Crimes/Cads of note:

- Key Street – Attempted burglary
- Staplehurst Road – Criminal damage
- Hilton Drive – Burglary
- Chatsworth Drive – Vehicle interference
- Chatsworth Drive – Criminal damage
- Gadby Road – Shoplifting
- Feldspar Close – Attempted theft of pedal cycle

- Ledger Close – Possession of class A and B drugs
- Bismuth Drive – Attempted burglary
- The Meads – Criminal damage
- Emerald Crescent – Criminal damage
- Ledge Close – Criminal damage
- Knightsfield Road – Criminal damage x 2
- Onyx Drive – Arson
- Amethyst Drive – Theft
- Amethyst Drive – Criminal damage

Anti-social behaviour and other incidents of note:

- Youths with catapults
- Off road bikes/quad being driven in the area

iii. PCSO Linge – Bobbing Report:

Anti-social behaviour and other incidents of note:

- 05/04/2023 – Pidgeon Farm – Reports of large dog roaming. This has been referred to the dog warden for their awareness.
- 30/04/2023 – B2006 – Camp fire in wooded area, possibly rubbish set on fire. This was put out. Small amount of damage was caused by this. No landowner was established.

3. Minutes of the Previous Meeting

Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, the Minutes of the Monthly Parish Council meeting held 5 April 2023 were agreed and signed as a true record.

4. Declarations of Interest – none received.

5. Matters Arising from the Minutes and Last Month’s Meeting

1. **Flagpole** – No update. Keep on the agenda.

Action: Clerk

6. Parish Councillors’ Reports

Cllr. Morgan-Brown – nothing to report.

Cllr. Clare reported the following:

- A property on Hilton Drive has recently installed a dropped kerb and double yellow lines, and asked if planning permission was granted for this. Cllr. Clare to send more details to the Clerk to enquire.
- Regarding the recent H.I.P request for yellow lines on Wellington Road, I have reached out to residents and the general consensus is residents do not want lines installed. Cllr. Baldock advised it was suggested at the H.I.P meeting to remove the a.m. parking restriction so that residents do not receive parking fines when they park their vehicles on the road early in the morning.
- A property on Hilton Drive has overgrown conifers which are obstructing the path. The Clerk asked for more details so that she can report this to Kent Highways. **Action: Clerk/Clare**

Cllr. Randall reported that he saw a swarm of Bees on a path, which was attended to by an expert.

Cllr. Herbert – nothing to report.

Cllr. French reported two youths knocked on his door late in the evening and he could not make sense of what they were saying, they were acting suspiciously and when he told them they were being filmed they ran off.

7. Correspondence

1. **Kent Plan Tree** – Clerk advised to keep on the agenda for the next meeting. **Action: Clerk**
2. **Parish Council Community Cost of Living Support Grant** – Council members advised they have all received the information to consider.
3. **Bus Stop, Sonora Way – Cllr. French** – Cllr. French advised council members the bus shelter on Sonora Way has been installed. He wants to note thanks to Parishioner Derek Deacon and Cllr. Hunt and commends their efforts.

8. Planning Applications – no current planning applications.

9. Finance

1. **Insurance Renewal 2023/24** – Proposed by Cllr. Clare and seconded by Cllr. French, the insurance renewal was agreed at the cost of £612.47p. **Action: Clerk**
2. **KALC and NALC Renewal Subscription for 2023/24** – Proposed by Cllr. Randall and seconded by Cllr. Clare, members agreed to renew the subscription at a cost of £930.94p. **Action: Clerk**
3. **Electrical Quote for Defibrillator Installation, Grove Park** – Quote not received, add to the next agenda. **Action: Clerk**
4. **Donation Request – Citizens Advice Swale** – Proposed by Cllr. French and seconded by Cllr. Clare, members agreed a S.137 donation of £150.00p. **Action: Clerk**
5. **Microsoft Licenses for 2023/24** – Members agreed to continue with the standing order payments.
6. **Accounts and Cheques raised** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. French. Members noted the budget figures and agreed the year end accounts to 30 April 2023. The following payments were agreed. Cllrs. Ball and Morgan-Brown to log into Unity Bank to authorize the payments. **Action: Cllrs. Ball/ Morgan-Brown**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
03.05.23	BACS	S. Gray – Expenses	Expenses February - Telephone, Use of home as office, Mileage	£29.54p
03.05.23	BACS	H.M. Revenue & Custom	Tax due for April	£104.00p
03.05.23	BACS	S. Gray - Salary	Salary – Difference in Standing Order	£11.80p
03.05.23	BACS	Williams Giles Payroll	Return Repayment received in error	£47.20p
01.05.23	SO	Invicta IT Solutions	9 Microsoft 365 Mailboxes	£54.58p
01.04.23	SO	S. Gray	Clerks Salary February	£504.15p
01.05.23	DD	HugoFox	Website monthly fee – Invoice No. 2650	£35.99p
19.04.23	DD	NEST	Pension contributions	£102.26p
INCOME				

Pay Date	Pay Method	Payment From	Reason	Amount
28.04.23	BACS	Swale Borough Council	First Instalment Parish Precept	£9,490.00p
17.04.23	BACS	Williams Giles Payroll	Repayment	£47.20p
28.04.23	BACS	Williams Giles Payroll	Repayment	£47.20p

10. Projects

No current projects.

11. Reports from Representatives

1. **KALC Area Committee:** No meeting has been held.
2. **Western Area Committee:** No meeting has been held.
3. **Swale West Parishes Meeting:** Next meeting will be held in June.

12. Any Other Matters Arising

- Cllr. Ball advised the Clerk has made the decision to resign from her position as Parish Clerk, and he has made some enquiries for help to cover the position.

13. Next Meeting(s)

Depending on the quorate of the council, the next Monthly Parish Council Meeting will be held Wednesday 7 June 2023, 7.30 p.m. at Bobbing Village Hall. Annual meeting to be advised.

The meeting closed at 8.50 p.m.

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____