

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 13 October 2021

<u>Present:</u>	Cllr. R. Ball – Chair	Lynda Fisher, Clerk
	Cllr. R. Morgan-Brown – Vice-Chair	County Cllr. M. Baldock
	Cllr. G. Herbert	Borough Cllr. J. Hunt
	Cllr. L. Major	Lee Fennell, PCSO
	Cllr. N. Clare	Helen Binning, Community Warden
		3 Residents

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllr. May, Borough Cllrs. Woodford and Hampshire, PCSOs Jake Marsh and Kirsty Linge.

2. Visitors/Public Time

- Residents** – A Resident mentioned that someone had been camping in the Woodland over the weekend.
- County and Borough Councillors** – The Chair reminded County/Borough Councillors that the Parish Council is a non-political body.

County Cllr. Baldock advised planning decision notices will start being issued within the next two weeks. Should also be able to confirm the new structure of the Planning Department. (The Chair asked if the names and designations of those within the Planning Section could be sent to the Clerk.) He mentioned the proposal put forward by Network Rail for the alternative footpath at Simpsons Crossing, it is not entirely appropriate and there are practical problems. He added that this is not the only area being looked at in Kent. The Chair attended the meeting and was concerned about the lack of knowledge the Network Rail Representatives had of the local area.

Borough Cllr. Hunt mentioned the Network Rail meeting, they are only putting forward one choice as an alternative crossing. Has had no recent complaints about lorries going to/from the Redrow site.

- Community Warden/PCSO** – Community Warden – No report – still finding her feet.

PCSO Reports - Bobbing - Crimes of note: None. Anti-social behaviour and other incidents of note: Report of lamping in a field off Sheppey Way. Patrol attended but did not find anyone.

The Meads – No report.

The Grove - Crimes of note: 22 September London Road – fly tipping outside Gore Court Cricket Club. 29 September Gadby Road – three males walking up and down alley way with tool kit.

3. Minutes of the Previous Meeting

Proposed by Cllr. Herbert and seconded by Cllr. Morgan-Brown, the Minutes of the meeting held on the 1 September 2021 were agreed and signed as a true transcript.

- Declarations of Interest** – None.

5. Matters Arising from the Minutes and Last Month's Meeting

- Water Leak – Grove Park** – Still waiting for Southern Water to come back regarding the Sink Holes. Agreed to take off the agenda. **Action: Clerk**

6. **Bobbing Apple Junction** – Disappointing meeting with KCC Highways. Junction now classed as a crash remedial site, which means funding which will allow them to do something. Agreed to keep pressing for a solution. Staplehurst Road junction still an issue – the yellow lines have not been done. **Action: Clerk**

7. **Parish Councillors' Reports**

Cllr. Herbert advised of overgrown hedges obstructing the footpath between the bottom of Keycol Hill and Ladyfields. Clerk to report. **Action: Clerk**

Cllr. Clare raised the issue of parking on verges, particularly in Woollet Road – KCC Highways are aware.

Cllr. Morgan-Brown attended the Swale Area Committee Meeting. Larissa Reed, Swale Council's new Chief Executive, was present and spoke about the decision to change from a Cabinet to a Committee based system.

Cllrs. Major and Ball nothing to report.

8. **Correspondence**

1. **New Councillors** – only had one person apply.
2. **Kent Gardens Trust Parks and Gardens Research** – Clerk to forward to the Church as they might be able to supply some historical details regarding Bobbing's cemetery. **Action: Clerk**
3. **Local Plan Review** - Noted consultation period 29 October to 29 November 2021.
4. **Swale West Parishes Meeting** – Clerk to reissue original email and ask for a Councillor to volunteer to attend this new group meeting. **Action: Clerk**
5. **The Meads Community Woodland** – noted the draft is out of date. Agreed to suggest including a Ranger, similar to that at the Milton Creek Country Park, in light of vandalism, damage to trees etc. Clerk instructed to keep this on the agenda. **Action: Clerk**

9. **Planning Applications**

1. **21/504388/FULL:** Erection of a permanent agricultural dwelling with associated parking: Woodland Farm High Oak Hill Iwade Road Newington Kent ME9 7HY – no comments.

10. **Finance**

1. **Defibrillator – Gadby Road site** – Still pursuing, keep on the agenda. **Action: Clerk**
2. **Defibrillator, The Meads** – Awaiting quote from third Electrician. **Action: Clerk**
3. **Completion of 2020/21 Audit** - Clerk advised that she has received notification from PKF Littlejohn, the External Auditors that the Audit has been completed and no queries raised. She posted the Notice of Completion of Audit and supporting paperwork on the Council's website and noticeboards on the 15 September 2021.
4. **Snooker Table Disposal** – leave on Agenda. **Action: Clerk**
5. **Bus Shelter, The Meads** – Members were made aware at this meeting that there are some carriageway alterations in the vicinity of the area for the proposed shelter, agreed to wait until details become clearer. Agreed to leave on the agenda. **Action: Clerk**
6. **Picnic Table, Grove Park Play Area** – only one quote received for the concrete base, further quotes will be sought. **Action: Cllr. Clare/Clerk**

7. **Christmas Trees** – proposed by Cllr. Clare and seconded by Cllr. Morgan-Brown, agreed three led Cone 2D Christmas Trees (complete with 2D star), one for Bobbing – to be sited near the Village Sign; one for The Meads – to be sited near the roundabout in Staplehurst Road and a third for Grove Park - to be sited on the verge in Sandford Road; the three trees to cost £7350, this includes all infrastructure (sockets, RCD and timers) storing, testing and taking down/installing for the year. **Action: Clerk**
8. **Accounts and Cheques Raised** – Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, Members noted the budget figures, agreed the accounts to the 30 September 2021 and the following payments were agreed. Cllrs. Morgan-Brown and Clare to log into Unity Bank to authorize the payments. **Action: Cllrs. Clare/Morgan-Brown**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
27.09.21	DD	William Giles	Quarterly Payroll Preparation	£62.40p
27.09.21	BACs	RBL Poppy Appeal	Poppy Wreath and Donation	£30.00p
13.10.21	BACs	L. Fisher	Expenses August: telephone, use of home	£21.00p
13.10.21	BACs	H.M. Revenue & Custom	Tax due for August	£93.60p
13.10.21	BACS	Steve Wakeling	Landscape Maintenance September	£145.00p
13.10.21	BACS	Associated British Bulbs	25 KGS Daffodils and 1000 large crocus	£185.40p
13.10.21	BACS	PKF Littlejohn LLP	2022/21 External Audit	£360.00p
01.10.21	SO	Staff Salary	August	£375.05p
01.10.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£52.32p
01.10.21	DD	HugoFox	Website monthly fee	£29.99p
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount
24.09.21	BACs	Swale Borough Council	2 nd Instalment Precept	£9500.090p

11. Reports From Representatives

1. **KALC. Area Committee** – see Item 6 above.
2. **Western Area Committee** – no comments.

12. Any Other Matters Arising

13. Next Meeting(s)

Wednesday 3 November 2021, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 21.35 p.m.

These minutes are certified to be a true and just record.

Signed: _____

Date: _____