



To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Parish Council Meeting on

Wednesday 6<sup>th</sup> May 2026 at 19.00

The meeting will be at:

The Village Hall, Sheppey Way, Bobbing, Sittingbourne, Kent ME9 8PL

**Sarah Poole Clerk and RFO to Bobbing Parish Council FSLCC 30.04.26**

**AGENDA – PARISH COUNCIL MEETING - In accordance with Standing Orders**

**Meetings are recorded as per Standing Orders**

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

***BAPCM26/27 – 1 Election's***

- a. Election of Chairman 2026/27 and Declaration of Acceptance
- b. Election of Vice-Chairman for 2026/27 Declaration of Acceptance

***BAPCM26/27 – 2 Apologies for Absence***

Cllr. Bencych, Cllr. Watson, Cllr. Koepsel

***BAPCM26/27 – 3 Declarations of Interest***

For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests regarding items on the agenda under the Council's adopted Code of Conduct.

***BAPCM26/27 – 4 Signing of meetings.***

- a) Agree the last Annual Parish Council meeting, held on 4<sup>th</sup> June 2025. (All matters arising have been referred to subsequent meetings).
- b) Approval and Adoption of Minutes from the previous Minutes of the Council Meeting on 1<sup>st</sup> April 2026.

Mrs Sarah Poole - Clerk - Bobbing Parish Council

Correspondence Registered address:

89 Essex Road, Halling, Rochester, Kent ME2 1AX

Tel: 01634 553273 Email: [clerk@bobbing-pc.gov.uk](mailto:clerk@bobbing-pc.gov.uk)



**BAPCM26/27 – 5      *Working Group***

- a) Appointment of Members to the Finance/Staffing working Group.
- b) Appointment of Members to the Properties working Group.
- c) Appointment of Members to Highways Improvement Plan (HIP) working Group
- d) Appointment of Members to Greens/Bobbing in Bloom working Group

**BAPCM26/27 – 6      *Review of delegates to represent on Outside Bodies:***

- a) Village Hall Committee
- b) Local KALC – Rural Parishes
- c) Friends of Rose Hill
- d) The Meads Community Woodland
- e) Joint Transport Board
- f) Swale West Parishes
- g) Western Area Committee

**BAPCM26/27– 7      *Internal Administrative Appointments***

- a) Internal Financial Controls

**BAPCM26/27 – 8      *Acceptance of Standing Orders and Financial Regulations***

**BAPCM26/27 – 9      *Acceptance of Council Policies and Procedures.***

**BAPCM26/27 – 10      *Acceptance of the Councillors Code of Conduct***

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- BAPCM26/27 – 11** *Councillors members Basic Allowance for 2026-2027 for elected members ONLY.*
- BAPCM26/27 – 12** *Review of the Risk Register*
- BAPCM26/267– 13** *To agree the schedule of the Ordinary Meetings*  
(date, time and place) of Full Council for 2026/27 up to and including the Annual Meeting.
- BAPCM26/27 – 14** *Review of work with external bodies and arrangements for reporting back*
- BAPCM26/27 – 15** *Review of the Council’s and/or staff subscriptions to other bodies*
- BAPCM26/27 – 16** *Review of inventory of land and all other assets on Civic+ly*
- BAPCM26/27 – 17** *Confirmation of arrangements for insurance cover 2026-2027*
- BAPCM26/27 – 18** *Review of the Council’s expenditure incurred under s.137 of the LGA 1972*
- BAPCM26/27 – 19** *Closure of Meeting.*

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