



BOBBING PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Held on Wednesday 4th December 2024

Present:

Cllr. G. Randall - Chair
Cllr. R. Richardson (Vice Chair)
Cllr. M. Bencych
Sarah Poole - Clerk
Cllr. P. French

6 Parishioners (Rev Samson left at 19.31)

BPCM24/25 – 128

Welcome and Apologies for Absence

Cllr. Randall welcomed everyone to the meeting and thanked everyone for coming.

Cllr. L. Blakes-Knowles, due to personal circumstances, Cllr. A. Gladwin, due to work and Cllr. A. Cavanagh, due to Full Council at Swale House.

Mr Randall had apologies from Mr Robert Ball and Mr Duncan Dewar-Whalley, both recipients of the Freedom of the Parish.

BPCM24/25 – 129

Public Session as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given.

Rev. Samson gave a report on the Christmas fair where over 30 stalls were in attendance and over 150 people. The church is still continuing with the memorial garden and getting the planning permission for it, but it is still continuing.

A parishioner asked why is the rubbish not collected before whoever cuts the verges cuts them, as this means that the rubbish is then distributed wider and means this goes into the drains and blocks them as well as hurting the wildlife. Cllr. Hunt reported that Swale Borough Council are meant to do litter clearance before KCC come in to cut the verges, unfortunately they do not coordinate the litter pick and grass cutting.

- a. **Request from Community Driving School fun day – Samantha Fairchild/Ross Richardson**

Cllr. Richardson gave a background on the community funday that will be held at the Grove Cricket Club which will be organised by the Community Driving School and then passed over to Ms. Fairchild who shared a presentation with the Councillors and parishioners. She explained that the Community Driving School is a C.I.C and they are looking for funding to pay for the venue, it was proposed by Cllr. Randall that a £150.00 donation to be made and this was seconded by Cllr. Bencych. **All agreed.** It was agreed that the Parish Council would have a gazebo and also have their logo on all of the media for the funday, the councillors will look into various activities they could put on for the Children and also engage with the adults to raise awareness of what it means to become a Parish Councillor.



BPCM24/25 – 130

Freedom of the Parish Award.

Cllr. Randall gave a speech on behalf of the Parish Council to Mr Graham Herbert who has given over 30 years to the Parish Council over the years from being a councillor as well as Chairman for many years he was then awarded with a Scroll which gives him the Freedom of the Parish.

BPCM24/25 – 131

To receive any report from Borough Councillor Cllr. James Hunt, Cllr. Lloyd Chapman, Cllr. Mike Baldock, Cllr. Roger Clarke, Cllr Ann. Cavanagh

Cllr. Cavanagh sent in a detailed report which the Clerk has been circulated to everyone.

Cllr. Hunt advised that the new bin is now installed outside of Bobbing School, he also advised that the fines that are being issued in Quartz Way were brought in by the management company as the company were having a lot of complaints. Cllr. Hunt has spoken to the owners of the area as well as the management company.

Cllr. Hunt also reported that the bin stores on Archers Park which were not being emptied have now changed to a different day which hopefully has addressed this issue.

Cllr. Hunt also reported about the lorries that have been entering Archers Park and causing damage to parked vehicles, this has been happening for a few years, and has had requests for no lorry signs for KCC to install, the Clerk will address this on the HIP.

BPCM24/25 – 132

To receive any report from County Councillor Cllr. Mike Baldock

No report

BPCM24/25 – 133

To receive any report from Community Warden Jack Gilbey and PC Philip Clemens/Sgt Ryan Chase.

PC. Clemens sent in a report which was circulated to all councillors.

Councillors are concerned that they have not had a police officer in person attend the council meetings since August, and it was promised that a police officer will be in person at least every 3 months, the Clerk will write to Sgt. Chaise regarding this issue.

BPCM24/25 – 134

For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regard to any items on the agenda under the Council's adopted Code of Conduct

None

BPCM24/25 – 135

Approval and Adoption of Minutes from the previous meetings Minutes of the Council Meeting on 6th November 2024.

The minutes were all circulated before the meeting. These were proposed by Cllr. Richardson and seconded by Cllr. French. All agreed. **Resolved: Accepted.** The Chairman duly signed the Minutes.

BPCM24/25 – 136

Matters arising from the minutes not covered by other agenda items.

None



BPCM24/25 – 137

Community Engagement

- i. Photographs for Meet the Parish Councillors on the website.

This was deferred due to not all Councillors being present she will be taking photographs at the next meeting.

The Clerk handed out the lanyards which have been received.

BPCM24/25 – 138

General matters raised by Parish Councillor's Reports for discussion.

- a. Cllr. Baldock update on 2 chat benches to help combat Social Isolation and Loneliness.

This was deferred due to not being here.

- b. Cllr. Baldock report on the project: Swale West Community www.swalewestcommunity.org.uk

This was deferred due to not being here.

Cllr. Richardson attended the Remembrance Day and laid the wreath on behalf of the Parish Council, he has requested that next year if we could have a different wreath which would enable us to put the logo of Bobbing Parish Council inside, Cllr. Richardson has attended various working groups as well as the Village Hall committee meetings, where he has been elected as Chair for the year.

Cllr. Bencych has attended the working group for VE Day and has been in contact with the army cadets which they will need a road closure if we are to do a parade from the church to village hall. Cllr. Hunt has offered his barriers if we do decide to close the road for the parade. The Clerk will contact Swale Borough Council.

Cllr. French has attended various working groups. Cllr. French reported that there is a lot of information at The Forum (C.I.S) for the Heritage Map.

Cllr. Randall reported that at a working group meeting it was suggested that maybe near the chat bench in the ground a chess board could be installed, this was asked to go on the next agenda to discuss with chat benches.

BPCM24/25 – 139

Financial Statement and Authorisation of Payments

- a. Budget for discussion and precept request as per the working group figures.

The Clerk circulated the proposed budget sheet as well as the proposed budget sheet, which was worked on by the working group, a discussion was held in regard to everything on the proposed budget of £65,118.71 and it was proposed by Cllr. Richardson and seconded by Cllr. Bencych **All agreed.**

The Precept was discussed, and it was then proposed that the precept would be £53,718.71 by Cllr. French to accept the precept and seconded by Cllr. Richardson. **All agreed.**

- b. Clerk to undertake The Principles of Internal Auditing Local Councils (PIALC) course.

The Clerk circulated to all councillors the information about the above course and asked the Councillors if they would allow her to obtain this qualification and if they were prepared to pay for the qualification, which is a year's course, this was discussed and proposed by Cllr. Richardson and seconded by Cllr. French. **All agreed.**



Schedule of payments and bank reconciliation with Scribe, Cllr. Richardson has seen these on the system. This was proposed Cllr. Randall and seconded by Cllr. Richardson all agreed. **RESOLVED. Accepted**

Bobbing Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Salary/Employers Contribution	06/12/2024 - 11/12/2024				Confidential			1,030.97		1,030.97
76	Subscription Scribe	01/12/2024		Unity Trust Bank	76	Scribe Accounting	Scribe	S	31.00	6.20	37.20
82	2d - Telephone/Broadband	01/12/2024		Unity Trust Bank	82	Telephone/Broadband	BT	S	55.02	11.00	66.02
83	2o - Bank Charges	01/12/2024		Unity Trust Bank	83	Bank Charges	Unity Bank	Z	6.00		6.00
79	Section 137	11/12/2024		Unity Trust Bank	79	Freedom of the Parish	Shaws	S	214.13	42.83	256.96
81	2b - Working from home Allow	11/12/2024		Unity Trust Bank	81	Expenses - Clerk	Mrs Sarah Poole	X	26.00		26.00
81	2t - Travel Allowance	11/12/2024		Unity Trust Bank	81	Expenses - Clerk	Mrs Sarah Poole	X	65.63		65.63
78	6a - Cutting (Sheppey Way/Vill	11/12/2024		Unity Trust Bank	78	Gardner	Horticultural Direct Solutio	S	200.00	40.00	240.00
Total									1,628.75	100.03	1,728.78

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

The Clerk confirmed the bank balance was before all of the above was paid.

Barclays Savings Account £31,773.88

Unity Trust Account £49,487.90.

These are the figures before the above payments are to be made. This was proposed Cllr. Randall and seconded by Cllr. Richardson all agreed. **RESOLVED. Accepted**

Clerk Bobbing Parish Council



BPCM24/25 – 140 Updates from Working Groups:

- i. Finance/Staffing working group. 25th November at 19.30

This was covered by BPCM24/25 – 139

- ii. Policies and Procedure working group. January 2025

The date has not been set yet but hopes to meet in January 2025.

- iii. Heritage Map working Group 1st December 2025

This was cancelled due to various reasons and the new date has not been set yet but hopes to be January 2025.

BPCM24/25 –141 Reports from representatives

- i. Village Hall Committee – Update from the AGM

Cllr. Randall reported that the AGM was on 27th November, where Mr Richardson was made chair, Mr Randall reported that he was appointed as Vice Chair, and there are 9 more people of the Trustees. Various improvements have been made including the heating system, new plug sockets as well as getting wifi in the building.

- ii. KALC Area Committee – Update from the meeting on 19th November 2024.

Cllr. French gave a report from the last meeting, and reported what the Chief Inspector Vanessa Foster reported about the various ASB projects they were involved in as well as other things happening in Swale.

Cllr French also gave a report regarding the speakers who were from the speed watch team, and the benefits of local speed watch teams within the community, and if we wanted to borrow the equipment they have some we can use.

- iii. Friends of Rose Hill TBC

No report.

- iv. The Meads Community Woodland TBC

Cllr. French reported that there was a meeting last Saturday where 3 3/4 bags of litter was collected and some work was done with the cutters on the trees.

Cllr. French reported that buzzards have been seen in the woods, 2 pairs of sparrow hawks were nesting, and goldfinches, and green finches came through this summer.

Cllr. French reported that the report they have been told that they have too many sycamore trees, so they need removing.

Cllr. French would like to ask for some funding for the woodland projects and will make a request in 2025, but he reported that more volunteers are needed.

- v. Joint Transport Board 2nd December at 17.30 online

The Clerk attended as no Councillors were available, nothing to report for Bobbing Parish. The Clerk has urged councillors to look at the area and put some representation in on the areas within Bobbing to be added to the next agenda.



vi. Western Area Committee Update from the meeting 28th November Rodmersham

The Clerk attended this meeting along with Cllr. Cavanagh, she reported that there are major changes happening at KCC along with Swale and the Parishes will be given more to do in the next few years.

vii. Swale West Parish Group

To be advised.

viii. Swale Liaison Forum

To be advised.

BPCM24/25 –142 Planning Application – viewable on: Swale:
<http://pa.midkent.gov.uk/onlineapplications;>

- a. Planning Application No: Ref. No: 24/504803/FULL **Erection of a self-build 2 bed dwelling with associated parking and landscaping.** Webbenditch Cottage Cold Harbour Lane Bobbing Kent ME9 8NN

It was discussed and no objection would be made, this was proposed by Cllr. Randall and Cllr. Richardson, all agreed. **RESOLVED, accepted.**

- b. Planning Application Ref. No: 24/503983/FULL **Erection of single storey rear extension with flat roof and rooflights and minor amendment to approved scheme 24/501994/FULL** High View Old Maidstone Road Borden Kent ME9 8BS

It was discussed and no objection would be made, this was proposed by Cllr. Randall and Cllr. Richardson, all agreed. **RESOLVED, accepted.**

BPCM24/25 –143 Correspondence

The Clerk thanked Cllr. Hunt and Cllr. Cavanagh for the donation from his Borough Council grant which has come through in the bank.

The Clerk reported that an extension until the 21st January 2025 has been granted for the large proposed development at Bobbing Hill/Sheppey Way and this will be on next months agenda to discuss the planning and a working group has been set up to discuss this as well.

The Clerk previously circulated information from Raspberry Farm Community Benefit Fund, Cllr Hunt explained to the Councillors that they have money to be able to give to community and are looking for projects they can spend money on.

The Clerk circulated information regarding the new Kent Adult Care and Support Guide for 2025. Cllr Richardson asked for some to be ordered for the coffee morning that will be starting in 2025.

The Clerk circulated information from Graeme Tuff from Swale Borough Council has asked if he could have a site visit with councillors at the beginning of January regarding the assets the Parish might take on, Cllr Randall would like to have a meeting prior to this with councillors.

The Clerk circulated an email regarding the use school streets scheme which is currently in Medway, and he would like to see it used in Bobbing, and wondered if this could be put on the Parishes HIP programme, it was agreed to be discussed at the HIP working group next meeting.



The Clerk circulated an email from Conway who would like a meeting with the Parish Councillors as they are currently working on the A249 and National Highways, at present they help with litter picking, painting community buildings, and anything else that community projects need help with. They were also enquiring if the schools do a walking bus. They would like to meet with us if councillors can let me have some dates so I can arrange this.

The Clerk has circulated information from Jennie Watson from KCC and the SLOW signs on Vellum Drive were installed in November, and the new gateway signs to the Village were also installed. The Clerk reported that due to the instance with the lorry she will also be installing signs to say NO LORRIES, and has also updated the HIP requests we have made and she has asked for another HIP meeting to discuss the project outstanding and the ones that have been completed.

The Clerk circulated an email from a Parishioner who is concerned about the speeding cars between Boyces Hill/Rook Lane and Key Street roundabout after nearly being hit and wanted to know about the community Speedwatch in the area. The Clerk has been in touch with KCC regarding this as well, and asked if this could be brought up at the HIP meeting.

The Clerk circulated the November KALC booklet.

BPCM24/25 –144

General matters raised by Councillors for discussion.

None

BPCM24/25 –145

Recommendations to next Full Council

- a. The Clerk asked for Articles for the next Bobbing Reporter, it will go out 4 times a year with the next one in Spring January - March, April – June, July – September, October – December.

CLOSED SESSION

BPCM24/25 –146

Dates of Next Meeting

8th January at 19.00 Bobbing Village Hall

BPCM24/25 –147

Closure of Meeting

The meeting closed at 21.03

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____