

Bank reconciliation – pro forma

Insert name of smaller authority: **Bobbing Parish Council**

Financial year ending 31 March 2017

Prepared by: Lynda Fisher, Clerk

Date: 11th May 2017

Balance per bank statements as at 31 March 2017:	£	£
	57822	
Community Account		
Business Tracker Account	31053	88875
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Petty cash float (if applicable)		
Less: any unpresented cheques at 31 March 2017		
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Add: any un-banked cash at 31 March 2017		
	<hr/>	
Net balances as at 31 March 2017 (Box 8)		88875
		<hr/>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)		57391
Add: Receipts in the year	42132	
Less: Payments in the year	10648	
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		31484
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)		<hr/>
		88875