



Notice is hereby given that you are summoned to attend the next meeting of Parish Council on  
Wednesday 4<sup>th</sup> October 2023 in Bobbing Village Hall at 19.30

**AGENDA – PARISH COUNCIL MEETING - In accordance with Standing Orders**

**Meetings are recorded as per Standing Orders**

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

**BPC23/24 - 66 Welcome and Apologies for Absence**

**BPC23/24 - 67 Public Session** as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given.

**BPC23/24 - 68 To receive any report from Borough Councillor** Cllr James Hunt, Cllr Lloyd Chapman, Cllr Baldock, Cllr Roger Clarke, Cllr Ann Cavanagh

**BPC23/24 - 69 To receive any report from County Councillor** Cllr Baldock

**BPC23/24 - 70 To receive any report from Community Warden and PC** Jez Chittim

**BPC23/24 - 71 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regard to items on the agenda under the Council's adopted Code of Conduct**

**BPC23/24 - 72 Freedom of the Parish Scroll to be presented.**

**BPC23/24 - 73 Approval and Adoption of Minutes from the previous meetings Minutes of the Full Council Meeting on 6<sup>th</sup> September 2023**

**BPC23/24 - 74 Matters arising from the minutes not covered by other agenda items**

- a. Update on installation for defib 27.09.23
- b. Unity bank update
- c. KALC Training Cllr Randall – Chair training 19.09.23
- d. Working groups Item BCP23/24 – 30 & 31
  - i. Standing Orders Working Group
  - ii. Financial Regulations Working Group
  - iii. Policy and Procedures Working Group
- e. Update on moving files and filing cabinet.
- f. Laptop Update
- g. DPI's (Disclosable Pecuniary Interests)

**BPC23/24 - 75 General matters raised by Parish Councillor's Reports for discussion.**

**BPC23/24 - 76 Remembrance Wreath and Remembrance Day representation**

**BPC23/24 - 77 Councillor's Email update**

**BPC23/24 - 78 Adopt Financial Regulations from the working group.**

Mrs Sarah Poole - Locum Clerk - Bobbing Parish Council  
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**BPC23/24 - 79 Planning Application – viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>;**

- a. **Conversion of existing garage to new bedroom with ensuite under stairs.**  
Planning Application Ref. No: 23/503736/FULL, 57 Balas Drive Sittingbourne Kent ME10 5AS
- b. **Erection of a two storey side, a single storey rear and front extensions including Juliet balconies and rooflights and changes to fenestration. Erection of an ancillary workshop building.**  
Planning Application Ref. No: 23/504207/FULL Stickfast House Sheppey Way Bobbing Sittingbourne Kent ME9 8QP

**BPC23/24 - 80 Financial Statement and Authorisation of Payments**

- a. Request for a donation for Sittingbourne Christmas Lights and Sleigh Rounds

**BPC23/24 - 81 Conservation Areas**

**BPC23/24 - 82 Update on response from Double Yellow Line Consultation**

**BPC23/24 - 83 Reports from representatives**

- a. KALC Area Committee next meeting November 2023
- b. Western Area Committee
- c. Swale West Area Committee

**BPC23/24 - 84 Update on Christmas Lights Application**

**BPC23/24 - 85 Co-option Interview**

**Closed Session**

**BPC23/24 – 86 Matters arising from the minutes not covered by other agenda items BCP23/24-61**  
Cllr Cavanagh requested Clerks Position to be discussed.

**BPC23/24 – 87 Enforcement Update**

**BPC23/24 – 87 Pre-Planning Application protocol**

**BPC23/24 - 88 Dates of Next Meeting 1<sup>st</sup> November 2023**

**BPC23/24 - 89 Closure of Meeting**