

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 5th November, 2014

<u>Present:</u>	Cllr. G. Herbert - Chair	County Cllr. M. Baldock
	Cllr. R. Ball – Vice-Chair	Borough Cllr. G. Randall
	Cllr. L. Major	Nick Mayatt, Community Warden
	Lynda Fisher, Clerk	3 Residents

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone. Apologies were received from Cllrs. Dewar-Whalley; Johnson and Richardson.

2. Minutes of the Previous Meeting

The Minutes of the meeting held on the 1st October, 2014, were agreed and signed as a true transcript.

2. Public Session

A Director of the Timu Academy Trust referred to highway issues outside Bobbing School. In order to assist the Parish Council the school has commissioned a survey of the parents regarding speeding and safety. He gave the Parish Council a copy of the survey adding that the school is willing to enter into conversation with the Council to try and solve the issues.

Both County Cllr. Baldock and Borough Councillor Randall referred to the Community Warden Consultation; the alternatives and the concerns regarding losing this service.

County Cllr. Baldock raised the issue of pedestrian access to the cattle grid footpath; he will look into this. He has another residents' meeting on the 13th November, 7.15 p.m. at Gore Court and has put in for some hatching on Hilton Drive.

The Community Warden, Nick Mayatt apologised for not sending a report due to being on holiday. He has dealt with fly tipping in Parsonage Lane; has asked KCC if they can do something about a 20 mph speed limit outside the School and other matters.

Cllr. Major referred to parking on Keycol Hill; the signs promised by the Police have not been installed – Clerk to write to Chief Inspector Henley. He also referred to refuse collection Lorries blocking Key Street during commuter times. Clerk to contact Swale Borough Council. **Action: Clerk**

4. Declarations of Interest – Cllr Herbert declared an interest in 9.3.

5. Matters Arising from the Minutes and Last Month's Meeting

- 1. WW1 Commemorative Collaboration with the Church**– Cllr. Ball advised that all preparations are now more or less complete for the special Church service on the 9th November, commencing at 10.45 a.m., and the WW1 commemoration activities taking place in the Village Hall afterwards. After the service Borough Cllr. Ben Stokes will be laying a wreath. As a result of an article published by the Parish Correspondence in the local newspaper it looks as though the church will be full with attendees!

He is still awaiting two quotations for restoration work to the WW1 Memorial in the church and once the Parish Council has a clear indication as to the cost it can apply for the grants promised by Borough Cllrs. Dewar-Whalley and Randall and County Cllr. Baldock. **Action: Cllr. Ball**

2. **Pedestrian Bridge across Railway Line** – Agreed to keep pushing Network Rail; Clerk to e-mail on a monthly basis. **Action: Clerk**
3. **Amey Traffic Survey – Update following Site Meeting** – Clerk referred to the negative response from County Cllr. Brazier in relation to her further e-mail requesting KCC action to reduce the speed limit outside Bobbing School; Cllr. Richardson's letter, which had the same request, received a similar response from the same County Councillor. Clerk has heard nothing further from KCC Highways Officers. Members agreed to keep pushing for a reduction in the speed limit. Clerk to circulate the parent survey undertaken by the School to Members. **Action: Clerk**
4. **Land at the Bottom of Keycol Hill/Bobbing Hill – Update following Site Meeting** – Still no response, Clerk will contact an officer she knows in Property Services. **Action: Clerk**
5. **A yellow line – Keycol Layby** - The Clerk spoke to the KCC Highways Officer at Swale and was informed that having waiting limited up to 30 minutes would not be accepted as it was not enforceable. However suggested that in an effort to avoid people returning after a morning restriction a possible afternoon restriction as well might be acceptable. Members were not happy with this but accepted that at least it was a start and if accepted we could see if it had any affect. It was therefore agreed to go with his suggestion of a 10am-11am restriction and a 2pm-3pm restriction; Monday to Friday, on the layby close to the Key Street roundabout, on Sheppey Way. The Officer will submit this to the December meeting of the Joint Transportation Board. **Action: Clerk**
6. **Standing Orders and Financial Regulations** – Subject to an amendment to increase the amount over which invites should be sent out for tender to £2500, Members approved the new Standing Orders and Financial Regulations 2014. Clerk to amend documents and then circulate. **Action: Clerk**

1. **Councillors' Report**

Cllr. Major referred to the bench dedicated to Bob Wyleman, which stands in the grounds of Bobbing Crematorium. The bench is in a bad condition and needs some restoration work and asked if this can be looked at. Clerk to contact the Crematorium regarding this. **Action: Clerk**

Cllr. Ball commented that he was pleased to see that bollards had been placed on the footpath that crosses the railway bridge on Sheppey way, which will stop Lorries parking.

7. **Correspondence**

1. **Community Warden Consultation** – Clerk to draft a response for agreement by Members and then submission. **Action: Clerk**
2. **KALC Community Awards Scheme 2015** – Bring back to December meeting. **Action: Clerk**
3. **DCLG Consultation - Planning and Travellers** – Members agreed to support the view held by NALC.
4. **New Local Policing Model** – Noted.
5. **Consultation on Policing in Kent – have your say** – Noted.
6. **Kent County Council Budget Consultation** – Consultation is so limited in the options given – no comments.
7. **KALC Community Awards** – Covered in 7.2 above.

8. **Planning**

1. **14/503055** – Retrospective planning permission for an on-site sales centre for a temporary period of two years – Calliper House, Vellum Drive, Sittingbourne – Sales centre for The Watermark; no objection.
2. **14/502833/FULL** - Removal of garage door and installation of window, turn garage into habitable room - 31 Galena Close Sittingbourne Kent ME10 5LB – no objection.

3. **14/503331/PNBCM** - Prior notification for the change of use of an agricultural building to one dwelling: Little Norwood Farm Parsonage Lane Bobbing Kent ME9 8QA – noted this is a ‘permitted development’.
4. **14/501083/FULL** - Minor extension to kitchen of existing residential care home - Pine Lodge Care Centre 26-32 Key Street Sittingbourne Kent ME10 1YU (close to Parish boundary) – no objection.
5. **14/504356/FULL/MAEV** - Single storey side and rear extension and demolition of garage - 38 Sandford Road, Sittingbourne, Kent, ME10 1PP – no objection.
6. **14/504205/FULL/NIWE** - Side extension to side of existing house to create a small utility room - 8 Ladyfields Close, Bobbing, ME9 8TA – no objection.

9. Finance

1. **Bollards – A249 Viaduct** – Place on December Agenda **Action: Cllr. Johnson/Clerk**
2. **2013/14 Year End Audit** - Clerk advised that the Annual Return for the year ended 2013/14 has been signed off by the External Auditor and she has posted the necessary notice advising of the completion.
3. **Hall Fencing request for financial assistance** – As there was not a quorum (Cllr. Herbert declared an interest), Members agreed that they were minded to support the request for financial assistance for the sum of £2528. Clerk to place this on the December Agenda. **Action: Clerk**
4. **Cheques raised at this meeting** - The accounts to the 31st October, 2014, were agreed and the following cheques were agreed and signed -

Date	Cheque	Details		Amount
05.11.14	0425	L. Fisher	Expenses Oct 2014 –Telephone, Use of Office, Refreshments	£11.83p
05.11.14	0426	H.M. Revenue & Custom	Tax due October 2014	£44.00p
05.11.14	0427	William Giles	Payroll Preparation quarter to end Sept 2014	£54.00p
05.11.14	0428	PKF Littlejohn LLP	External Audit 2013/14	£120.00p
05.11.14	0429	Kent Association of Local Councils	Quarter share Finance Conference & Openness Workshop - Clerk	£24.25p
05.11.14	0430	Bobbing Village Hall	6 months Hall Hire	£200.00p
Six Cheques in total				

Payment by Standing Order: Wages - £176.27p - salary October, 2014

10. Any Other Matters Arising – None.

11. Next Meeting(s)

The next monthly Meeting will take place on Wednesday 3rd December, 2014, commencing at 7.30 p.m. in Bobbing Village Hall.

The meeting closed at 09.25 p.m.

These minutes are certified to be a true and just record.

Signed: _____ Date: _____