



To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Parish Council Meeting on Wednesday 6th March at 19.00

The meeting will be at Bobbing Cricket Club Rook Woods. Cold Harbour Lane. Sittingbourne. Kent. ME9 8NN

**Sarah Poole Clerk and RFO to Bobbing Parish Council FSLCC
29.02.24**

AGENDA – PARISH COUNCIL MEETING - In accordance with Standing Orders

Meetings are recorded as per Standing Orders

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

BPC23/24 - 194 Welcome and Apologies for Absence

BPC23/24 - 195 Jhilmil Kishore, Senior Conservation & Design Officer- Projects Conservation & Design for Swale Borough Council to give a presentation regarding Conservation Area.

BPC23/24 - 196 Public Session as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given.

BPC23/24 - 197 To receive any report from Borough Councillor Cllr James Hunt, Cllr Lloyd Chapman, Cllr Baldock, Cllr Roger Clarke, Cllr Ann Cavanagh

BPC23/24 - 198 To receive any report from County Councillor Cllr Baldock

BPC23/24 - 199 To receive any report from Community Warden Jack Gilbey and PC Jez Chittim/Sgt Ryan Chase.

BPC23/24 - 200 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regard to items on the agenda under the Council's adopted Code of Conduct

BPC23/24 - 201 Approval and Adoption of Minutes from the previous meetings Minutes of the Council Meeting on 7th February 2024

BPC23/24 - 202 Matters arising from the minutes not covered by other agenda items.

a. Update on Barclays and Unity Credit Card Application.

BPC23/24 – 203 Adopt Policies and Procedures from the working group.

- i. A Guide to Attending and Speaking at meetings.
- ii. Procedure for Conducting Co-Option.
- iii. Lone Working Policy.
- iv. Petitions.
- v. Audio, Recording, Filming, Photographing and Reporting of the Proceedings of Council and Committee Meetings.
- vi. Retention and Disposal Policy.
- vii. Anti-Fraud and Corruption Policy.
- viii. Council Meetings: Admission of Public and Press

Mrs Sarah Poole - Clerk - Bobbing Parish Council
Correspondence Registered address:
89 Essex Road, Halling, Rochester, Kent ME2 1AX
Tel: 01634 553273 Email: clerk@bobbing-pc.gov.uk



- ix. Meetings - Drafting the Notice, Summons, Agenda and Minutes Document.
- x. What Can Local Councils Do Document.
- xi. Form of Agenda for the First Meeting Document.
- xii. Strategic Risk Register.

BPC23/24 - 204 Would we like to gift a Portrait of “His Majesty The King” to the Village Hall

BPC23/24 - 205 Bobbing In Bloom last one was in 2015

- i. What date is this going to be in Spring.
- ii. What are the prize categories in 2015 there were Front Gardens Winner & Runner Up, Hanging Basket Winner and Runner Up and a Merit Award Winner and Running Up
- iii. Old photos of Bobbing in Bloom for the next Bobbing Reporter.

BPC23/24 - 206 Cllr Richardson has requested talks regarding D Day 6th June celebrations.

BPC23/24 - 207 General matters raised by Parish Councillor’s Reports for discussion.

BPC23/24 – 208 Community Engagement

- a. Update on Bobbing Reporter
- b. Next edition of Bobbing Reporter
- c. Parish Assembly speaker 1st May 2024
- d. Do we want to take part in the British Spring Clean?
- e. Graffiti by Railway

BPC23/24 - 209 Financial Statement and Authorisation of Payments

- a. Meeting Allowance for venues

BPC23/24 - 210 Reports from representatives

- a. KALC Area Committee next meeting 26th March 2024
- b. Western Area Committee 17th February 2024
- c. Swale West Parish Group March 2024

BPC23/24 - 211 Planning Application – viewable on: Swale:
<http://pa.midkent.gov.uk/onlineapplications;>

- a. **Planning Application No. 24/500019/OUT**
Outline application for the erection of 6no. dwellings (Access being sought). Land At Sleepy Meadows Sheppey Way Bobbing Kent ME9 8QX

BPC23/24 - 212 Correspondence

- a. Update from KCC regarding HIP Meeting 04.03.24

BPC23/24 – 213 General matters raised by Councillors for discussion.

- a. Training available.
- b. Date for the Neighbourhood Plan, Parish Statement and Design Action Plan Working group.
- c. Policy & Procedure Working Group

BPC23/24 – 214 Recommendations to next Full Council

CLOSED SESSION

BPC23/24 – 215 To discuss updates from the Village Hall

BPC23/24 - 216 Dates of Next Meeting 3rd April at 19.30

BPC23/24 - 217 Closure of Meeting

Mrs Sarah Poole - Clerk - Bobbing Parish Council
Correspondence Registered address:
89 Essex Road, Halling, Rochester, Kent ME2 1AX
Tel: 01634 553273 Email: clerk@bobbing-pc.gov.uk