

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 5 April 2023

Present:

Cllr. R. Ball - Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. G. Randall
Cllr. P. French
Cllr. G. Herbert

Borough Cllr. J. Hunt
Borough Cllr. R. Clarke
Samantha Gray, Clerk
1 Resident

1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Borough Cllr Hampshire and PCSO's David Ansbro and Kirsty Linge.

2. **Visitors/Public Time**

1. **Residents** – Nothing to report.

2. **County and Borough Councillors**

i. County Cllr. Hunt advised the following:

- There have been less reports of lorries from the Redrow estate using Sonora Way and there is now a permanent sign on the A249.
- The Community Woodland group are planning a few events which will be discussed later on the agenda.

ii. County Cllr. Clarke said he would like to discuss double yellow lines on Bobbing Hill. Cllr. Ball advised he has prepared a document for the H.I.P and the Clerk will forward this onto him. **Action: Clerk**

- Cllr. Herbert reported to Cllr. Clarke that refuse has not been collected on time on Keycol Hill, with the food bin still not collected for 2 weeks. Cllr. Clarke has reported this to Swale Borough Council and advised him to also report this to Swale Borough Council with an address so this can be investigated further.

3. **Community Warden/PCSO**

i. **Community Warden** – no report received.

ii. **PCSO Ansbro – Grove/Meads report:**

Crimes/Cads of note:

- London Road – Theft from store
- Cryalls Lane – Theft from store
- Kenilworth Court – Theft from motor vehicle
- Simpson Road – Theft of motor vehicle
- London Road – Criminal damage x 2
- Wellwinch Road – Theft from motor vehicle
- Gadby Road – Theft from store x 2
- Staplehurst Road – Theft from motor vehicle
- Quartz Way – Theft from store
- Quinton Road – Theft of conveyance
- Knightsfield Road – Attempt criminal damage
- Quinton Road – Theft from motor vehicle
- Bristol Close – Theft of motor vehicle

- Quartz Way – Criminal damage
- Anatase Close – Theft of motor vehicle
- Anatase Close – Vehicle interference

iii. PCSO Linge – Bobbing Report:

Anti-social behaviour and other incidents of note:

- 19/3/23 – Cold Harbour Lane – Reports of a large dog being loose and chasing members of the public. Safety advice given.
- 27/03/23 - Demelza House – Reports of males with a firearm in the area near to Demelza. Officers and armed response attended but were unable to locate male. It was believed male may have been poaching.

3. Minutes of the Previous Meeting

Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, the Minutes of the Monthly Parish Council meeting held 1 March 2023 were agreed and signed as a true record.

4. Declarations of Interest – none received.

5. Matters Arising from the Minutes and Last Month's Meeting

1. **Flagpole** – Members discussed the location of the flagpole which may be by the Bobbing Hill sign. Cllr. Clare is looking into sourcing a pole. Keep on the agenda. **Action: Clerk**
2. **H.I.P incl. Bobbing Apple Junction** – Cllr. Ball reported that himself and the Clerk attended a meeting with the Highway Improvement team regarding the Bobbing Apple junction. They were advised that Highways plan to install a roundabout at the junction, the first step is to check for the depth of utilities, and they plan to start work on the roundabout in the Autumn 2023.

The Clerk and Cllr. Randall will meet with the Highway Improvement Team on 27 April to discuss a H.I.P request for the rest of the Parish.

6. Parish Councillors' Reports

Cllr. Herbert reported there has been a consistent water leak at Keycol Hill. Also, Kent Highways have been digging up the road at Keycol roundabout for exploratory work and the drivers have driven over the daffodils.

Cllr. Randall advised he is going to stand for election again for Bobbing Parish Council and put himself forward for nomination for Borough Councillor in Bobbing/Iwade/Lower Halstow.

Cllrs. French, Morgan-Brown, and Ball – nothing to report.

7. Correspondence

1. **Letter from the Traffic Commissioner re Eden Top license application** – Correspondence received from The Traffic Commissioner advised that only owners or occupiers of land in the vicinity of a proposed operation centre can make representations. If there are any breaches of conditions this can be reported to the local authority.
2. **Demelza Estate Development** –
 - The Clerk contacted the developer regarding stockpiles of earth around the Demelza Estate as members are concerned past problems of earth flooding into nearby properties may be repeated. The Developer advised the stockpiles are sealed and will eventually be distributed throughout the site.
 - Cllr. Ball advised he spoke with the site team on the development, and they reported the stockpiles of earth have been placed there to prevent vehicles entering the site as they have experienced 42 incidents of theft.

- The site team also advised the access to the A2 will be closed on both entrances from the Demelza estate and Rook Lane. The alternative route will be Cold Harbour Lane and Bobbing Hill. Cllr. Ball is very concerned that the alternative route will not cope with the volume of traffic and proposed the Parish Council send a letter to Kent Highways, Borough Councillors Clarke and Woodford, MP Gordon Henderson and County Councillor Baldock.
Action: Clerk

8. **Planning Applications**

23/500240/FULL: Erection of a two-storey pitched roof side and a single storey linked to garage rear extension including changes to fenestration (Resubmission 22/505026/FULL). ADDRESS: 7 Cinnabar Drive Sittingbourne Kent ME10 5LA. Bobbing Parish council stand by their original comments made on previous applications which are:

It is out of character, it is a large extension for the plot, and we do have concerns along with the neighbours, this will also impact on parking, as this reduces the parking on the plot.

23/500954/FULL: Creation of a new garden area with associated landscaping, new pathways, seating areas and erection of a timber canopy. ADDRESS: Demelza House Rook Lane Bobbing Kent ME9 8DZ. Members have no objection.

9. **Finance**

- Statement of Internal Control 2022/23** - Proposed by Cllr. French and seconded by Cllr. Morgan-Brown, the 2022/23 Statement was agreed and adopted.
- Financial Risk Assessment 2022/23** - Proposed by Cllr. French and seconded by Cllr. Morgan-Brown, the 2022/23 Assessment was agreed and adopted.
- Savings Account – Cllr. French** – the Clerk advised the current interest rate is 4.25% and members agreed to continue with the current savings account and review this in 12 months. **Action: Clerk**
- The Pensions Regulator – Workplace Pensions Re-enrolment** – Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, members agreed for E-Slip to carry out the Workplace Pensions Re-enrolment at a cost of £230. **Action: Clerk**
- Grant Request – Memorial Bench for Bobbing Church** – Members discussed and agreed to make a decision when more information is gathered, proposed by Cllr. French and seconded by Cllr. Herbert. **Action: Clerk**
- Accounts (2022/23 – year end) and Cheques raised** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. Randall. Members noted the budget figures and agreed the year end accounts to 31 March 2023. The following payments were agreed. Cllrs. Ball and Morgan-Brown to log into Unity Bank to authorize the payments. **Action: Cllrs. Ball/ Morgan-Brown**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
05.04.23	BACS	S. Gray – Expenses	Expenses February - Telephone, Use of home as office, Mileage	£29.34p
05.04.23	BACS	H.M. Revenue & Custom	Tax due for February	£100.20p
05.04.23	BACS	Bobbing Village Hall	Hiring of Village Hall – Sept 22 to Feb 23	£350.00
05.04.23	BACS	Councils & Clerks Direct	Subscription Renewal	£14.00p
05.04.23	BACS	SLCC	Yearly Membership Fee	£222.00p
05.04.23	BACS	Iwade Parish Council	50% Cost of Ink Cartridges for the Clerk	£27.01p
01.04.23	SO	Invicta IT Solutions	9 Microsoft 365 Mailboxes	£54.58p
01.04.23	SO	S. Gray	Clerks Salary February	£504.15
31.03.23	DD	HugoFox	Website monthly fee – Invoice No. 2624	£35.99p
27.03.23	DD	William Giles	Payroll fee to 27/03/2023	£70.80p
01.04.23	DD	NEST	Pension contributions	TBA
31.03.23	DD	Unity Bank	Service Charge	£18.00p

10. Projects

1. **Defibrillator – Grove Park** – Clerk to source a revised quote from the Electrician and Medi Aid UK.

Action: Clerk

11. Reports from Representatives

1. **KALC Area Committee:** Cllrs. French and Morgan-Brown attended and reported:
 - Chief Inspector Diane Middlemiss, Kent Police explained a new initiative regarding women's safety.
 - Danny Horan explained that First Responders are voluntary, and they offer to check defibrillator batteries and replace them free of charge, plus the pads.
 - Community Speed Watch explained their processes which includes sending warning letters to offenders.
 - The next meeting is the Annual General Meeting to be held 13 June.
2. **Western Area Committee:** No meeting has been held.
3. **Swale West Parishes Meeting:** Next meeting will be held in June.
4. **Community Woodland Group:** Cllr. French reported the group now have a bank account, they are looking for contributions from various parishes, and they have events planned; a litter pick on 23 April and will be holding a First Aid course. They are also approaching companies for community engagement.

12. Any Other Matters Arising

- The litter has been cleared from Sheppey Way.
- Council members reported there are still no bins on Sheppey Way. Cllr. Hunt advised they should have been installed in February/ March and he will chase this up.
- Members asked Cllr. Hunt about the PROW which is currently closed between Sheppey Way and The Grove. He advised he is chasing Network Rail and awaiting a response from landowners.

13. Next Meeting(s)

Monthly Parish Council Meeting Wednesday 3 May 2023, 7.30 p.m. at Bobbing Village Hall. Annual meeting to be held after elections on 4 May 2023 – TBA.

The meeting closed at 9.23 p.m.

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____