

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 5th October 2022

Present: Cllr. R. Ball – Chair, Cllr G Herbert,
Cllr. R. Morgan-Brown – Vice-Chair, Cllr P French,
Sarah Poole - Locum Clerk
County/Borough Cllrs M Baldock
1 resident

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. P Walton, Cllr. N. Clare, Borough, Cllr. C Woodford, Borough Cllr. J. Hunt and PCSO Kirsty Linge and PSCO Katie Jordan. No apologies received from Cllr. Major and Cllr G Randall.

2. Visitors/Public Time

1. **Residents** – Nothing to report.

2. County and Borough Councillors

a. County Cllr Baldock advised the following:

- Budget: We are now recommending at the Planning Working Group that we do not submit a Local Plan until the Government has sorted the levelling up.
- Friends of Rose Hill has now had 3 successful meetings, Cllr Clare will be the representative for the Parish Council on future meetings.
- Borough Cllr Hunt sent a report he was told that work was about to start on the B2006/Sonora Way roundabout to carry out the highway improvements in relation to the Redrow and Persimmon developments, and which would have needed 4 way traffic lights. On investigation it was found that details had not been submitted to Swale Council as per condition 31 of the planning approval and he requested that the works do not take place until the slip road at M2j5 is completed. KCC and Swale Council both didn't agree that works should not go ahead but following the email from Curtis today saying that the works have now been delayed he can only think that KCC have had a change of heart and listened to the concerns.
- There are a number of outstanding conditions on the Redrow development, and he will continue to push for these to be sorted out.
- Cllr Hunt has now set up the Friends of The Meads Community Woodland group.
- Bus shelter has now cancelled by KCC Streetworks due to not the correct paperwork being carried out these will now be installed in January 2023.

3. Community Warden/PCSO

a. Community Warden – no report received.

b. PCSO - no report received.

Cllr Ball reported that after a long conversation with the PCSO's and the concern that Swale were going from 25 PCSO's to 5, due to various PCSO's resigning or moving to the Met, there will be no further reduction in the current numbers.

3. **Minutes of the Previous Meeting**

Proposed by Cllr. Ball and seconded by Cllr Morgan-Brown, the Minutes of the Monthly Parish Council meeting held 7th September 2022 were agreed and signed as a true record.

4. **Declarations of Interest** – none received.

5. **Matters Arising from the Minutes and Last Month's Meeting**

1. **Bobbing Apple Junction** – The Clerk contacted the East Highway Improvements Team for an update and received an acknowledgement email and was advised the email was forwarded to the relevant KCC officer but has not received a response from them. The Swale Joint Transportation board issued a report which states construction work to improve the junction is expected to start in the summer of 2023. Cllr Ball reported that there has been another serious accident there about a week ago when the air ambulance landed. The Clerk will now contact Cllr David Braizer for further information on plans.

2. **Pedestrian Crossing – Key Street Roundabout** – The Swale Joint Transportation board issued a report which states Key Street roundabout is part of a Major Projects Scheme due in 2023. This includes proposed crossings on Sheppey Way and Keycol Hill. Cllr Baldock has advised these are not the up to date plans as there are not up to date bus stops or crossings.

6. **Parish Councillors' Reports**

- Cllr French reported that lorries are still coming down from the building site, Cllr French reported this to Redrow and they have asked for us to email with photographs of the lorries then this will be acted upon.
- The noisy red car is back speeding up and down the road.
- In the paper last week there were talks of expansion of community wardens, with a recruitment drive.
- Last week a meeting was held regarding the woodlands by the Jenny Wren, we have now set up a "The Meads Community Woodlands Group" this currently has 5 trustees, which Cllr French is the trustee for the Parish Council and Cllr Hunt is the Chairman also representative for the Borough Council, the next meeting is the 18th October, these will be held monthly. Cllr Hunt is arranging a bank account with the Co-op. The aim and objective of the group is to sort out the area, as there are too many open areas and too many trees together, Cllr Hunt has organised a Management Plan which has everything identified and what needs doing, this has been carried out by a professional Arboriculture's.
- Cllr Herbert has asked if we can approach the PCSO to do some speed watch on Keycol Hill due to the amount of speeding vehicles, this is normally from 11am that they speed due to the traffic on the diversions. **Clerk to Action**

7. **Correspondence**

1. To discuss a H.I.P Review – Cllr Morgan-Brown and Cllr Clare will have a meeting with County Cllr. Baldock, this will be a formal meeting where we decide on what we want on the HIP, Cllr Ball has already started writing things down for the meeting, which will include Keycol roundabout and Bobbing Hill, once this has been agreed we can have a meeting with the Joint Transport Board Director at KCC, Cllr Morgan-Brown, Cllr Clare and County Cllr Baldock. This will then determine the feasibility of the HIP, to put forward. County Cllr Baldock has advised there is a new format it must be put on. **Cllr Baldock and Clerk to Action**
2. Road Works Sonora Way & Staplehurst Road Roundabout A2206– Cllr. French talked about how the 20MPH came into force and that Bobbing Parish Council has never been consulted regarding the 20MPH zone or any of the building/housing works that are happening, it was discussed that the Clerk would contact KCC to ask for a meeting as Bobbing Parish Council has not been consulted for any major works that are being done within the Parish. **Clerk to Action**

8. **Planning Applications**

22/504167/FULL - Proposal: Erection of single storey rear extension with roof lights and sun pipe.

Address: 56 Keycol Hill Bobbing Kent ME9 8ND. Extension granted for comments - due by 7th October.

Comments: The Parish Council do not have any objection.

22/504314/TPOA - PROPOSAL: TPO application to crown raise one Scots Pine to 3m. Height of tree to be reduced by 1.5m to finish height of 8.5m. Lateral branches to be reduced by 0.5-1m to a finished width of 2.5m in all directions.

ADDRESS: 27 Rooks View Bobbing Kent ME9 8GB. Comments due by 28th September.

Comments: The Parish Council has no objection to this application.

22/504292/FULL - PROPOSAL: Change of use of existing public house to 1.No. residential dwelling.

ADDRESS: Dancing Dog Saloon Sheppey Way Bobbing Kent ME9 8QP

Comments: The Parish Council do not have any objection to this, as long as the viability has been carried out to try to save the oldest public house in the village, this includes trying to sell it as a public house, before it is converted into a residential property.

22/504264/FULL - PROPOSAL: Change of use of existing office to a private health and pregnancy ultrasound clinic.

ADDRESS: Unit 1 Grove Dairy Farm Business Centre Bobbing Hill
Bobbing Sittingbourne Kent ME9 8NY

Comments: The Parish Council support the change of use to this application.

22/504243/FULL - PROPOSAL: Addition of 40 CCTV cameras and poles at Bobbing Solar Farm.

ADDRESS: Bobbing Solar Farm Nr Sittingbourne Kent ME9 8NN

Comments: The Parish Council do not object to this proposal.

9. **Finance**

1. **Payroll Provider** – it was agreed that after considering the quotes received, the best action was to engage the services of ESLip at £35.00 plus VAT per month.
 - Proposed by Cllr. Morgan-Brown and seconded by Cllr. French. **Action: Locum Clerk**

2. **AGAR Section 3 External Auditor Report**, the report has been circulated and will now be shown on the website. **Action: Locum Clerk**

3. **Accounts and Cheques raised**
 - Proposed by Cllr. Morgan-Brown and seconded by Cllr. French. Members noted the budget figures and agreed the accounts to 31st September 2022. The following payments were agreed. Cllrs. Ball and Morgan-Brown to log into Unity Bank to authorize the payments. **Action: Cllrs. Ball/Morgan-Brown**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
05.10.22	BACS	Dean Wild	July, Aug, Sept Grass Cutting	£210.00
05.10.22	BACS	Medi Aid (UK) Ltd	Defibrillator Cabinet	£3,264.00
05.10.22	BACs	S. Gray	Expenses August: Telephone, Use of home as office, Mileage	£25.27
05.10.22	BACs	H.M. Revenue & Custom	Tax due for September	£56.60
05.10.22	BACs	PKF Littlejohn LLP	Limited Assurance Review of AGAR	£240.00
05.10.22	BACs	Kent Service Maintenance Ltd	Laid concrete bases and fitted two picnic tables	£1,640.00
05.10.22	BACs	Iwade Parish Council	Printer and Phone for Clerk - shared 50% cost	£79.50
02.10.22	SO	Invicta IT Solutions	9 Microsoft 365 Mailboxes	£54.58
01.10.22	SO	S. Gray	Clerks Salary September	£325.87
08.10.22	DD	HugoFox	Website monthly fee	£29.99
27.09.22	DD	William Giles	Quarterly Payroll fee	£70.80
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount

28.09.22 – TBC	BACs	Swale Borough Council	Parish Precept – Second Instalment 2022/23	£9,490.00
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10. **Projects**

1. Christmas Trees –

- Unmetered supplier for use of energy required, this has all been signed off by Sam Grey and it was agreed that the lights will turn on at 16.00 and off 07.00. Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert.

11. **Reports from Representatives**

- 1. KALC Area Committee:** No report the next meeting will now be on the 11th October at The Alexander Centre in Faversham at 19.30.
- 2. Western Area Committee:** No report, the next meeting will be end of November.
- 3. Swale West Parishes Meeting:** The next meeting will be held 17th October.

12. **Any Other Matters Arising**

Mrs Poole asked regarding the facebook account, as there is a Policy & Procedure but no official account Mrs Grey has been doing the updates from her personal account, it was agreed due to the Policy and Procedure being there that Mrs Poole can set one up and give access to Cllr Randall and Cllr Clare so we can post the updates of what the Parish Council are doing which include any Streetworks that are taking place.

Cllr Ball has asked for the Respect and Civility Project to be put on next months agenda so we can sign it as a Parish Council.

Cllr Ball asked Cllr Baldock for a copy of the Dog warden job description, Cllr Baldock said you would need to talk to Environmental Department.

13. **Next Meeting(s)**

Monthly Parish Council Meeting Wednesday 2nd November 2022, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 21.16.

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____