

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 4 July 2018

<u>Present:</u>	Cllr. G. Herbert - Chair	Lynda Fisher, Clerk
	Cllr. R. Ball – Vice-Chair	County Cllr. M. Whiting
	Cllr. P. England	Borough Cllr. J. Hunt
	Cllr. E. England	Borough Cllr. M. Baldock
	Cllr. L. Major	Borough Cllr. N. Hampshire
	Cllr. A. Cavanagh	3 Parishioners

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the meeting. Apologies received from Parish Cllrs. Dewar-Whalley, Clare and Randall, the PCSO and Community Warden.

2. Visitors/Public Time

1. **Residents** – No comments.

2. County and Borough Councillors – County Cllr. Whiting is aware of residents' concerns about parking in Bobbing Hill and trying to get a date organized between KCC officers, the Parish Council and parishioners. Has had some of the vegetation along the pavement in Keycol Hill cut back and further areas are being planned, including along Boyces Hill toward Newington. Gulley cleansing in Old Maidstone Road is complete. The community payback team cleared a section of the footpath between the Bobbing roundabout and Bobbing School, and he has requested better clearance of the pavement along Sheppey Way between the school and Quinton Road. Network Rail has now found £1million to install a footbridge and then close Simpsons Crossing.

Borough Cllr. Hunt reported that he has been working with the CSU in connection with ASB issues in Archers Park. Has looked at the litter problem along the railway line, Biffa to clear areas.

Borough Cllr. Hampshire advised that the fixed penalty fine for litter increased from £80 to £150.

Borough Cllr. Baldock referred to air quality management for Key Street, this is going to Swale's Cabinet next week.

3. **Community Warden/PCSO** – No reports.

3. Minutes of the Previous Meeting

Proposed by Cllr. P. England and seconded by Cllr. E. England, the Minutes of the meeting held on the 12 June 2018 were agreed and signed as a true transcript.

4. **Declarations of Interest** – none.

5. **Parish Councillor Vacancy** - Now filled, remove from Agenda.

6. Matters Arising from the Minutes and Last Month's Meeting

1. **GDPR** – Members noted the Audit report carried out by GDPR-info, Clerk advised that she is working on the e-mail and back up elements. She has replaced the existing Privacy Notice and uploaded the one put forward by GDPR-info onto the Parish Council website. She has also uploaded the Document Retention and Disposal Policy, which will tie in with the Data Inventory. It was proposed by Cllr. P. England and seconded by Cllr. Cavanagh, agreed to adopt the following policies:

- Breach Notification Policy
- Document Retention and Disposal Policy
- Internal Privacy Notice
- Subject Access Request Policy
- Training Policy.

Action: All Councillors/Clerk

2. **Model Standing Orders** – Draft copy distributed to each Councillor. Clerk to amend Rules of Debate – Item X to read “A meeting shall not exceed a period of 2.5 hours ...”. Proposed by Cllr. P. England and seconded by Cllr. Cavanagh, agreed to accept the Model Standing Orders 2018 with the above amendment. Clerk to circulate revised document.

Action: Clerk

7. **Councillors’ Report**

Cllr. P. England advised a burnt out vehicle had caused damage to bollards, this has been reported.

Cllr. Cavanagh advised the caravan has been removed from the back of the Co-op. Residents had asked if planning permission has granted for the Aspire School; Cllr. Ball responded ‘not yet’. A bench organised by the Mayor’s office is to be installed in the Meads Community Woodland. The drug situation seems to have decreased.

Cllrs. Major, E. England and Ball, nothing to report.

8. **Correspondence** – none.

9. **Planning Applications**

1. **18/502702/PNEXT:** 25 Bobbing Hill Bobbing Sittingbourne Kent ME9 8NY: Prior notification for proposed single storey rear extension which: A) Extends by 6 metres beyond the rear wall of the original dwelling. B) Has a maximum height of 2.95 metres from the natural ground level. C) Has a height of 2.95 metres at the eaves from the natural ground level – no comments.
2. **17/505711/HYBRID:** Land At Wises Lane Borden Kent ME10 1GD: Hybrid planning application with outline planning permission. For clarity - the total number of dwellings proposed across the site is up to 675 – Members agreed to respond as follows:
 - The Parish Council has looked at the revised documents and its original objections still stand, as they do not address the concerns raised previously.
 - The infrastructure is totally inadequate and the already congested roads - A2, Key Street Roundabout, Chestnut Street and A249 - will not be able to cope with the influx of traffic from the proposed new development.
 - The Parish Council also objects to the proposal because of concerns over the negative health impact of increased pollution arising from the additional vehicles.
3. **18/503113/FULL:** Erection of a single storey rear extension and rear garden landscaping: 6 Bond Road Sittingbourne ME10 5B – No comments.

10. **Finance**

1. **Yellow Lines, Sandford Road** – Proposed by Cllr. England and seconded by Cllr. Ball, agreed double yellow lines on both sides of the road; to ask County Cllr. Mike Whiting to support this and to take it forward via the TRO process.
- Action: Clerk**
2. **Request for Donation, Carers Support** – No action.
 3. **Accounts and Cheques Raised** – Proposed by Cllr. E. England and seconded by Cllr. Cavanagh, agreed accounts to the 30 June 2018 and the following Cheques were agreed and signed:

Date	Cheque	Details		Amount
12.06.18	0623	L. Fisher	Expenses – Telephone, Use of Office, June	£31.66p
12.06.18	0624	H.M. Revenue & Custom	Tax due June 2018	£80.20p
12.06.18	0625	Kent Association of Local Councils	4 x copies of The Good Councillors Guide and Postage	£15.43p
12.06.18	0626	Kent Air Ambulance	Donation – S.137	£100.00p
12.06.18	0627	Citizens Advice Bureau	Donation – S.137	£100.00p
12.06.18	0628	William Giles	Quarterly payroll preparation	£60.00p
Six Cheques in total				

Paid Out:

Wages - salary July £320.48p Paid by Standing Order

11. Any Other Matters Arising - None

12. Next Meeting(s)

Wednesday 1 August 2018, 7.30 p.m. in the Bobbing Parish Hall's small Committee Room

The meeting closed at 10.15 p.m.

These minutes are certified to be a true and just record.

Signed: _____ Date: _____