



**BOBBING PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**

**Held on Wednesday 6<sup>th</sup> March 2024**

**Present:** Cllr. G. Randall - Chair  
Cllr. P. French  
Cllr. M. Baldock  
Cllr. A. Gladwin  
Cllr. A. Cavanagh  
Cllr. R. Richardson (Vice Chair)  
(Acting Proper Officer)

**Apologies:** Cllr. G. Herbert, Sarah Poole – Clerk

3 Parishioners in attendance and Cllr. Hunt, Cllr. Clarke

**BPC23/24 - 194      Welcome and Apologies for Absence**

Cllr. Randall thanked everyone for attending tonight and lovely to see Parishioners at the meeting, thanks to the Cricket Club for allowing us to use the venue. Apologies for not being able to attend this meeting from Cllr. Herbert and the Clerk who was admitted to hospital. **Resolved: Accepted.**

**BPC23/24 - 195      Jhilmil Kishore, Senior Conservation & Design Officer- Projects Conservation & Design for Swale Borough Council to give a presentation regarding Conservation Area.**

Ms Kishore gave an excellent presentation to the Councillors, it was decided that a working group be formed with Cllr. Richardson, Cllr. French Cllr. Baldock and Cllr. Gladwin, to find suitable areas within the Parish for various conservation areas.

**BPC23/24 - 196      Public Session as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given.**

Mrs Crawford raised some questions about the suitability of the venue, Cllr. Baldock explained that if there are no other suitable venues available for a meeting then Council meetings can take place in licensed venues. Mrs Crawford also questioned not having a Clerk present, Cllr. Baldock explained that any Councillor can be a Proper Officer for a meeting.

Mrs Crawford also questioned the Precept increase, Cllr. Randall explained why there has been an increase in the precept which has been frozen for several years, Cllr. Baldock explained we also need to have money for legal representation when it is needed.

**BPC23/24 - 197      To receive any report from Borough Councillor Cllr. James Hunt, Cllr. Lloyd Chapman, Cllr. Baldock, Cllr. Roger Clarke, Cllr. Ann Cavanagh.**

Cllr. Hunt reported about the suspect that has approaching children has been arrested and is due in court next week.

Cllr. Hunt reported residents are still requiring something to be done about the yellow lines, he has reported back that this is now with KCC.

Cllr. Hunt reported that The Meads Community Woodland is still ongoing but has been delayed due to the weather but there will be some events coming shortly in the Spring.



Cllr. Baldock reported that the Friends of Rose Hill have various events coming up, and a lectern will be going up shortly, there has been a talk recently on reptiles and also, we will be doing another Bat survey will be carried out twice this year, late Spring and early Autumn.

Cllr. Baldock reported that it is thought that a design for Bobbing Garden Village will be coming in April/May.

Cllr. Clarke apologised that he has been unwell in hospital so needs to come up to speed on the last 3 months.

Cllr. Cavanagh gave a detailed report on what she has been up to in her ward and within the Borough Council. Cllr. Cavanagh has spoken to concerned residents about the rise in the precept, Cllr. Cavanagh explained that the money that the Parish Council get is less than a £1.00 per week and due to the rising costs, we have had to put the precept up, and with Bobbing Garden Village looming this could also incur costs.

**BPC23/24 - 198     To receive any report from County Councillor Cllr Baldock**

Cllr. Baldock reported that he has been working on various drainage issues as well as working with the Parish Council on the Highways Improvement Plan (H.I.P).

**BPC23/24 - 199     To receive any report from Community Warden Jack Gilbey and PC Jez Chittim/Sgt Ryan Chase.**

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 - 200     For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regard to items on the agenda under the Council's adopted Code of Conduct**

Cllr. Baldock has declared an interest in item BPC23/24 - 211 because he is the Chairman of the Borough Council Planning Committee and advised he will leave the meeting when this is being discussed.

**BPC23/24 - 201     Approval and Adoption of Minutes from the previous meetings Minutes of the Council Meeting on 7<sup>th</sup> February 2024**

**All Agreed. Resolved: Accepted.** The Chairman duly signed the Minutes.

**BPC23/24 - 202     Matters arising from the minutes not covered by other agenda items.**

- a. Update on Barclays and Unity Credit Card Application.

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 – 203     Adopt Policies and Procedures from the working group.**

- i. A Guide to Attending and Speaking at meetings.
- ii. Procedure for Conducting Co-Option.
- iii. Lone Working Policy.
- iv. Petitions.
- v. Audio, Recording, Filming, Photographing and Reporting of the Proceedings of Council and Committee Meetings.
- vi. Retention and Disposal Policy.
- vii. Anti-Fraud and Corruption Policy.
- viii. Council Meetings: Admission of Public and Press



- ix. Meetings - Drafting the Notice, Summons, Agenda and Minutes Document.
- x. What Can Local Councils Do Document.
- xi. Form of Agenda for the First Meeting Document.
- xii. Strategic Risk Register.

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 - 204      Would we like to gift a Portrait of “His Majesty The King” to the Village Hall**

It was discussed and an agreement was made with a Trustee of the Village Hall that they would like to accept the portrait of The King. **All Agreed. Resolved: Accepted.**

**BPC23/24 - 205      Bobbing In Bloom last one was in 2015**

- i. What date is this going to be in Spring.

Cllr. Baldock suggested that the competition should be held on Saturday 1<sup>st</sup> June, this was **All Agreed. Resolved: Accepted.** Cllr. Baldock suggested that it is advertised in the next Bobbing Reporter so that people can nominate houses for the Bobbing in Bloom for the judges to then look at Judges will be discussed at future meeting.

- ii. What are the prize categories in 2015 there were Front Gardens Winner & Runner Up, Hanging Basket Winner and Runner Up and a Merit Award Winner and Running Up

Best Front Garden  
Hanging Basket  
Wildlife Friendly Front Garden

It was discussed that the Parish Council should use the trophies which are in the Village Hall as these were in memory of people, as well as getting trophies for people to keep.

- iii. Old photos of Bobbing in Bloom for the next Bobbing Reporter.

Cllr. Randall produced an old photo of one of the winners, it was felt that generic pictures be used to advertise the Bobbing in Bloom.

**BPC23/24 - 206      Cllr Richardson has requested talks regarding D Day 6<sup>th</sup> June celebrations.**

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 - 207      General matters raised by Parish Councillor’s Reports for discussion.**

Cllr. French reported that the bins on Sheppey Way which were promised has still not been installed, Cllr. Hunt reported this is due to the bin audit that was carried out.

Cllr. Gladwin reported that she had attended the JTB meeting along with the Clerk, and that Stockbury roundabout is working at pace and should be open for Summer 2024 rather than Autumn 2024.

Cllr. Gladwin reported that Jackson’s had a drop-in session recently and the next one will be on the 25<sup>th</sup> March 13-15.00. The next JTB meeting is on the 8<sup>th</sup> July.

Cllr. Randall talked about Kent Plan Bee, and that we should look at doing “No Mow May” it was discussed and agreed in principle to adopt “No Mow May” going forward and that this will be put on the next Agenda for the next meeting. **All Agreed. Resolved: Accepted.**



**BPC23/24 – 208     Community Engagement**

a.    Update on Bobbing Reporter

Cllr. Randall has started to produce the next one which will include The Meads Community Woodlands, Thanks to various premises for allowing us to use them, and No Mow May as well as Bobbing in Bloom.

b.    Next edition of Bobbing Reporter

Cllr. Randall produced a draft version which was circulated, and this will be distributed in the next coming weeks.

c.    Parish Assembly speaker 1<sup>st</sup> May 2024

Due to the Clerk not being here a report has been deferred to the next meeting.

d.    Do we want to take part in the British Spring Clean?

Due to time constraints, it was felt we would not take part in the National British Spring Clean but contact McDonalds and happily accept the litter picking equipment and will do one in future months. **All Agreed. Resolved: Accepted.**

e.    Graffiti by Railway

It was discussed about the graffiti under the A249 at the railway bridge and it was felt that if it was removed it would then re appear so it was decided that it should be left as long as nothing of an offensive nature was on it.

**BPC23/24 - 209     Financial Statement and Authorisation of Payments**

a.    Meeting Allowance for venues

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 - 210     Reports from representatives**

a.    KALC Area Committee next meeting 26<sup>th</sup> March 2024

b.    Western Area Committee 17<sup>th</sup> February 2024

Cllr. Richardson reported back on the meeting, and Cllr. Baldock reported that he will be sitting on the new committee for the combined group.

c.    Swale West Parish Group May/June 2024

**BPC23/24 - 211     Planning                      Application                      –                      viewable                      on:                      Swale:**  
**<http://pa.midkent.gov.uk/onlineapplications;>**

a.    **Planning Application No. 24/500019/OUT**

**Outline application for the erection of 6no. dwellings (Access being sought). Land At Sleepy Meadows Sheppey Way Bobbing Kent ME9 8QX**

This falls in an unparished area, and due to the Clerk not being here a report has been deferred to the next meeting, and ask for an extension.



**BPC23/24 - 212      Correspondence**

- a. Update from KCC regarding HIP Meeting 04.03.24

Cllr. Richardson reported back on the meeting and what was addressed from the HIP document was the need for parking on Bobbing Hill, Cllr. Baldock reported that there may be a small charge for a piece of land. Cllr Richardson reported that KCC will do some speeding strips in Sheppey Way and look to reduce the speed limit to 30 MPH depending on the results, also the Speed Indicator Devices as there were 4 areas proposed and KCC will confirm if these areas are suitable. KCC will though provide some 20MPH Zone toolkits for the areas that are already 20MPH.

**BPC23/24 – 213      General matters raised by Councillors for discussion.**

- a. Training available.

Due to the Clerk not being here a report has been deferred to the next meeting.

- b. Date for the Neighbourhood Plan, Parish Statement and Design Action Plan Working group.

Due to the Clerk not being here a report has been deferred to the next meeting.

- c. Policy & Procedure Working Group

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 – 214      Recommendations to next Full Council**

**CLOSED SESSION**

**BPC23/24 – 215      To discuss updates from the Village Hall**

Due to the Clerk not being here a report has been deferred to the next meeting.

**BPC23/24 - 216      Dates of Next Meeting 3<sup>rd</sup> April at 19.30**

**BPC23/24 - 217      Closure of Meeting**

The meeting closed at 21.07

**These minutes are certified to be a true and just record.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_