

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 6 July 2022

Present: Cllr. R. Ball - Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. G. Herbert
Cllr. P. French
Cllr. G. Randall

Samantha Gray, Clerk
PCSO Linge
PCSO Jordan

1. Welcome and Apologies for Absence

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Clare, Walton and Major, and Borough Cllrs. Clark and Woodford.

2. Visitors/Public Time

1. **Residents** – None.

2. County and Borough Councillors

a. Cllr. Ball read out the following points on behalf of Cllr. Woodford:

- I have had further reports of the dogs running loose and on the road in Bobbing Hill. Can you please encourage anyone that reports this to you to contact me/Mel Herbert, so we have a record to build up a picture. While the dogs are not believed to be dangerous from the visit to the home it is still an issue if they are regularly straying on the road.
- The Solar Farm at Raspberry Hill have now put in an application. This may not have flagged up to you yet as I don't think the location technically falls into Bobbing but neighbours with both Iwade and Lower Halstow. The application 22/502778/EIFUL is available for comments.
- Kent Police are currently undertaking a force wide review of neighbourhood policing. As part of the review, Kent Police are consulting with key partners and Community Leaders on what is important to them in any future neighbourhood policing model. Swale Borough Council, through the Community Safety Unit, are collating a response to this. Please can you send any comments on the below questions by Friday 15th July.

Cllr. Randall proposed a letter to be sent to MP. Gordon Henderson in relation to the review by Kent Police.

Action: Clerk

b. Cllr. Hunt advised the following:

He attended a meeting with Redrow and they have advised they will address the following issues at Sonora Way and make them a priority:

- Roundabout on Staplehurst Road B2006 will be widened during the Summer Holidays.
- Staplehurst Road pedestrian crossing will be moved further along the road.
- Redrow have been in touch regarding bus shelters on Sonora Way and will work with the Parish Council on plans to install them
- Trees at Glebe Lane have been maintained and further work in the area will follow

3. Community Warden/PCSO

a. Community Warden – no report received.

b. Report received from PCSO Kirsty Linge:

Crimes of note:

- 02/07/22 – ROOKS VIEW – Distraction Burglary, Victim reports that 3 males attended the address to look at items that the victim was selling on social media sites. Whilst at the address the 1 male asked to view an item that was in a separate room. Later the victim noticed that items were missing from the address. This is being investigated.

Anti-social behaviour and other incidents of note:

- 17/06/22 – Disturbance at McDonalds, there was an aggressive male being abusive to female staff. Male then left. Officers attended and took details.
- 18/06/22 – BELNOR AVE – Suspicious male was seen at the address on a video doorbell gently tapping on the windows in the early hours of the morning. Male did not attempt to damage or enter the address and left shortly after. The report was made to KP the following day, officers attended and did a follow-up visit.
- 22/06/22 – BLACKBERRY FARM – reports of dogs escaping from the sanctuary next door and running up and down the road. This was passed over to the dog warden to make further enquiries.
- 29/06/22 – A249 Key Street Roundabout – Male fell from bridge and was hit by a vehicle.
- 03/07/22 – KEYCOL HILL – Suspicious event. Informant came across a vehicle parked at the side of the road. There was an intoxicated female near the car who appeared to be partially clothed. When the informant got near to the car the male driver got out, put the female into the car and drove off. No further calls were received about the incident.
- 05/07/22 – ROOK LANE – Suspicious event, 2 males have entered the building site and seemed to be paying a lot of attention to the diggers. Patrol attended but were unable to locate the males.

c. Report received from PCSO Katie Jordon:

Crimes of note:

- Fraud – Clive Road 03/06/2022: Female in PPE knocked at a resident's door stating they are there to give the Covid Vaccine. When the female realised the resident was not elderly, she left. Had 1 similar call the week prior but nothing else since.
- Shoplifting – Gadby Road 13/06/2022: Male has entered the store and stolen a bottle of wine.
- Criminal Damage – Rose Hill Wood 28/06/2022: Damage to 2 concrete bollards have been caused in the woods at the top of the cricket ground. They have been pulled out and twisted making it difficult to repair. Also, the cross bar, which is part of the rugby goal post, has been swung on and damaged.

Anti-social behaviour and other incidents of note:

- Nuisance Vehicles – The Grove 10/06/2022: A group of 15-16 year olds seen riding a dirt bike without a registration on the cricket grounds. PCSO's attended but could not locate the bike.
- Nuisance Parking – Woollett Road 12/06/2022: 3 vans parking partially on the pavement and without tax and mot. Sent to traffic department to deal with no tax and mot.
- Nuisance Vehicle – Simpson Road 20/06/2022: Report of a male riding up and down the road on a mini moto with a small child on the front.

3. **Minutes of the Previous Meeting**

Proposed by Cllr. Morgan-Brown and seconded by Cllr. French, the Minutes of the Extraordinary Council meeting held 22nd June 2022 were agreed and signed as a true record. Proposed by Cllr. French and seconded by Cllr. Herbert the Minutes of the Monthly Parish Council meeting held 1st June 2022 were agreed and signed as a true record.

4. **Declarations of Interest** – none received.

5. **Matters Arising from the Minutes and Last Month's Meeting**

1. **Bobbing Apple Junction** – No update received from Kent Highways, however this junction has been noted on the Agenda of the Swale Joint Transportation Board. Keep on Agenda. *Action: Clerk*
2. **Community Governance Reviews – The Meads – Bobbing Parish Area** – Council members discussed and decided to take off the agenda and put back on in April 2023. *Action: Clerk*
3. **Pedestrian Crossing – Key Street Roundabout** – No update received, the A249 Key Street and Grovehurst Road junction improvements has been noted on the Agenda of the Swale Joint Transportation Board. Keep on Agenda. *Action: Clerk*

6. Parish Councillors' Reports

Cllrs. French, Morgan-Brown, and Randall - nothing to report.

Cllr. Herbert advised that in the past he was advised that PCSO's will attend Keycol Hill with speed guns but this has not happened and is concerned with vehicles speeding at 40/50mph. He also reported that traffic monitoring cables have been placed on Keycol Hill and Staplehurst Road. Clerk to contact Kent Highways to enquire reason for the cables. *Action: Clerk*

7. Correspondence

1. **Co-option of New Councillor Phil Walton** – For noting, Cllr. Phil Walton was co-opted onto Bobbing Parish Council and duly signed the Declaration of Acceptance of Office form.
2. **Temporary Road Closure, Rook Lane 11th July 2022** – The Clerk has sent a letter on behalf of Bobbing Parish Council to Director of Highways Transport and Waste. Clerk asked to contact again him again for an update. *Action: Clerk*
3. **Declaration of a vacancy** – Council members agreed that no apologies have been received from Cllr. May for 6 months, therefore the position is now vacant. Clerk will inform Swale Borough Council of intention to advertise the vacancy. Council members present held a vote and resolved to advertise the vacancy on Facebook, the village notice boards and the Parish Council website. *Action: Clerk*

8. Planning Applications

No current planning applications to consider.

9. Finance

1. **Defibrillators and Electric Quotes:**
Co-op, Gadby Road – No update, keep on the agenda. *Action: Clerk*

McDonald's Bobbing Services – Clerk contacted the other Bobbing Apple Services and was advised that the Co-op and Premier Inn both have defibrillators that are available to members of the public. Clerk will advise McDonalds' that installing a defibrillator is no longer required. *Action: Clerk*
2. **Bus Shelter, The Meads** – Council members advised one bus shelter with sloping seats is required on Sonora Way, close to Staplehurst Road, on the Sittingbourne side. Clerk instructed to source bus shelter and discuss the time scale of installation with Redrow. *Action: Clerk*
3. **Savings Account** – Clerk instructed to look at interest rate of savings account and enquire signatories on file. *Action: Clerk*

4. **GPDR-Info Subscription 2022/23 – Cost £350** – on advice of the Internal Auditor, Council members decided not to resubscribe this year. Proposed by Cllr. French and seconded by Cllr. Herbert.
Action: Clerk
5. **Microsoft 365 Subscription – 20% price increase** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, council members agreed to change to annual licenses to keep the same prices.
6. **Cover for Maternity Leave – October 22 to February 23. Information from SLCC, Locum cover is £25-£40 per hour.** Council members discussed and advised Clerk to apply to the SLCC for Locum cover for the period of 1st October to 1st February, and contact Clerks in the local area. *Action: Clerk*
7. **William Giles Payroll charges – increased from £52 to £59 + VAT per quarter.** McCabe Ford Williams offer the same service at a lower cost approximate £37.23p + VAT per quarter. Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, Clerk advised to change the service to McCabe Ford Williams.
Action: Clerk
8. **Accounts and Cheques raised** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. French. Members noted the budget figures and agreed the accounts to 30th June 2022. The following payments were agreed. Cllrs. Ball and Morgan-Brown to log into Unity Bank to authorize the payments.
Action: Cllrs. Ball/ Morgan-Brown

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
06.07.22	BACs	S. Gray	Expenses June: Telephone, Use of home as office, Refreshments, Mileage	£30.05p
06.07.22	BACs	H.M. Revenue & Custom	Tax due for June	£56.60p
06.07.22	BACs	Playdale Playgrounds	Jubilee Items: Storyteller Chair x 2	£967.20p
06.07.22	BACs	David J Buckett	Year-end Internal Audit 2021-22	£304.95p
06.07.22	BACs	Dean Wild	Mow and strim grass – April, May and June	£210.00p
06.07.22	BACs	Citizens Advice Swale	S.137 Donation	£100.00p
06.07.22	BACs	Rural Kent	Membership Renewal 2022-23	£90.00p
06.07.22	BACs	KSS Air Ambulance Charity	S.137 Donation	£100.00p
01.06.22	SO	Invicta IT Solutions	9 Microsoft 365 Mailboxes	£52.32p
01.06.22	SO	S. Gray	Clerks Salary	£325.87p
08.06.22	DD	HugoFox	Website monthly fee	£29.99p
27.06.22	DD	William Giles	Quarterly Payroll fee	£70.80p
30.06.22	DD	Unity Bank	Service Charge	£18.00p
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount

10. Reports from Representatives

1. **KALC Area Committee:** No meetings held.
2. **Western Area Committee:** No report due to Parish Council member isolating with Covid-19.
3. **Swale West Parishes Meeting:** No meetings held.

11. Any Other Matters Arising

Cllr. French advised the last Planning Enforcement meeting was held 8th February and was advised the next would be held in June but has not received notification of a meeting; Clerk to contact Swale Borough Council.

12. Next Meeting(s)

Monthly Parish Council Meeting Wednesday 3 August 2022, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 9.34 p.m.

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____