

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 3 February 2022

Present: Cllr. R. Ball – Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. P. French
Cllr. L. Major
Cllr. G. Randall

Lynda Ives - Clerk
Samantha Gray – new Clerk
1 Resident

1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Clare and Herbert; Borough Cllrs. Hunt, Woodford and Hampshire and Kirsty Linge the PCSO. No apologies received from Cllr. May.

2. **Visitors/Public Time**

1. **Residents** – No comments.
2. **County and Borough Councillors** – None present, no reports.
3. **Community Warden/PCSO** – Community Warden – no report. Report received from PCSO Linge - Crimes of note: Report of an indecent exposure along Parsonage Lane. Investigation on going. Burglary in Keycol Hill. Property was unoccupied when it was broken in to. There is currently an ongoing investigation. Anti-social behaviour and other incidents of note: Car accident near to the dancing dog saloon. Driver was ok nothing suspicious about the accident. Drunk male in the Co-Op petrol station trying to fight customers and staff. Officers attended and male arrested

3. **Minutes of the Previous Meeting**

Proposed by Cllr. Morgan-Brown and seconded by Cllr. French, the Minutes of the meeting held on the 5 January 2022 were agreed and signed as a true transcript.

4. **Declarations of Interest** – None.

5. **Matters Arising from the Minutes and Last Month's Meeting**

1. **Bobbing Apple Junction** – No updates, leave on the agenda. **Action: Clerk**
2. **Appointment of New Clerk** – Samantha Gray was introduced to all present, she will take over as Clerk to the Parish Council as from the 1 March 2022. She commenced with the Council on the 7 February, this is to allow a three-week cross-over period so that she can train with the existing Clerk in readiness for her taking up the post. Members were advised that she has been appointed on Point 12, of the Salary Scale - Scale LC1/LC2.

6. **Parish Councillors' Reports**

Cllr. French advised still having speeding issues in The Meads and traffic from the Redrow site is using Sonora Way. He has discovered that Tesco One Stop shop has a Defibrillator.

Cllr. Randall has been undertaking personal litter picks in the area. He raised the issue of litter on the Sheppey Way; Clerk to ask Swale Borough Council to clear the area. **Action: Clerk**

Cllrs. Morgan-Brown and Major – nothing to report.

7. **Correspondence** – None.

8. **Planning Applications**

1. **21/505038/FULL**: Balmoral Sheppey Way Bobbing Sittingbourne Kent: Extension to existing drop kerb: No comments.
2. **22/500249/TPOA**: TPO application to re-pollard 5no. mature Poplars & 1no. semi-mature Willow to original points, to maintain structural integrity and improve future management: Land to The Front of Rooks View Bobbing Kent: No comments.

9. **Finance**

1. **Defibrillator and Electric Quotes – Gadby Road, The Meads, McDonald’s Site** – No further updated on McDonalds or Gadby Road (Co-op) Defibrillators. Keep on the Agenda. **Action: Clerk**
2. **Bus Shelter, The Meads** – Possibly now only one bus shelter required, on the right-hand side of the highway, entering the estate from Staplehurst Road. Still awaiting information from Redrow. Agreed to leave on the agenda. **Action: Clerk**
3. **AVG Ultimate Renewal** – Proposed by Cllr. Morgan-Brown and seconded by Cllr. French, agreed the cost of £69.99, 50% of this to be shared with Iwade Parish Council.
4. **Accounts and Cheques Raised** – Proposed by Cllr. Morgan-Brown and seconded by Cllr. Major, Members noted the budget figures, agreed the accounts to the 31 January 2022 and the following payments were agreed. Cllrs. Morgan-Brown and Ball to log into Unity Bank to authorize the payments.

Action: Cllrs. Morgan-Brown/Ball

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
03.02.22	BACs	L. Fisher	Expenses January: telephone, use of home as office, Stationery (50% of cost)	£57.91p
03.02.22	BACs	H.M. Revenue & Custom	Tax due for January	£93.80p
03.02.22	BACs	David Buckett	Internal Audit 2020-21	£279.95p
03.02.22	BACs	Bobbing Village Hall.	Donation (from sale of Snooker Table)	£250.00p
01.02.22	SO	Staff Salary	January	£375.05p
01.02.22	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£52.32p
01.02.22	DD	HugoFox	Website monthly fee	Not taken
10.01.22	DD	William Giles	Quarterly Payroll Preparation	£62.40p
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount
05.01.22	BACs	Swale Borough Council	Defibrillator Grant	£700.00p

10. **Reports From Representatives**

1. **KALC Area Committee** – December meeting cancelled, next meeting 15 February. Cllr. French agreed to attend and will be the permanent representative together with Cllr. Morgan-Brown.
2. **Western Area Committee** – No updates.
3. **Swale West Parishes Meeting** – No updates.

11. **Any Other Matters Arising**

1. Queen’s Platinum Jubilee – Councillors to put forward ideas for March meeting. **Action: All Councillors**

2. Clerk has reported vehicles not stopping at the traffic lights near to the Staplehurst Road roundabout. PCSO has agreed to monitor.
3. Simpson's Crossing, updates not received for quite some time. Clerk to query. **Action: Clerk**

12. Next Meeting(s)

Thursday 2 March 2022, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 08.35 p.m.

These minutes are certified to be a true and just record.

Signed: _____

Date: _____