

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 7th September 2022

Present: Cllr. R. Ball - Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. G. Randall
Cllr. N. Clare
Borough Cllr. R. Clarke
Borough Cllr. J. Hunt
Samantha Gray, Clerk
Sarah Poole, Locum Clerk
2 residents

1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. French, Herbert and Walton, Borough Cllrs Baldock and Woodford, and PCSO Katie Jordan. No apologies received from Cllr. Major.

2. **Visitors/Public Time**

1. **Residents** – Nothing to report.

2. **County and Borough Councillors**

a. Borough Cllr. Hunt advised the following:

- Redrow have carried out planned work on Quinton Road which includes new speed bumps.
- Friends of the Meads group has been set up and the next meeting is 27th September. They have set up a formal committee and created a constitution. A Bobbing Parish Council member can join the committee if they wish to.
- The Pond Farm development have proposed the site access will be on Sheppey Way which will lead construction traffic through the villages of Iwade and Bobbing. Cllr. Hunt has contacted the planning department to suggest this would be better suited to Grovehurst road so that construction traffic can access the A249.

3. **Community Warden/PCSO**

a. Community Warden – no report received.

b. Report received from PCSO Katie Jordan:

Crimes of note:

- Gadby Road 20/08/2022 – Shoplifting: 2 females have entered the store and taken items without making any attempt to pay.

Anti-social behaviour and other information of note:

- Grove Court Cricket Club 12/08/2022 – Nuisance Vehicle: Informant reporting a family on the green using a quad bike. Informant approached the family and asked them to stop using the quad on the green. Patrols attended but the family had already left the area.
- Rolvenden Drive 26/08/2022 – Obstruction: Informant reporting cars parking on the pavement which makes it difficult for him to get past with his walking frame. Patrols attended and no cars were illegally parking. I have been monitoring the area since.

3. **Minutes of the Previous Meeting**

Proposed by Cllr. Morgan-Brown and seconded by Cllr. Ball, the Minutes of the Monthly Parish Council meeting held 3rd August 2022 were agreed and signed as a true record.

4. **Declarations of Interest** – none received.

5. **Matters Arising from the Minutes and Last Month’s Meeting**

1. **Bobbing Apple Junction** – The Clerk contacted the East Highway Improvements Team for an update and received an acknowledgement email and was advised the email was forwarded to the relevant KCC officer but has not received a response from them. The Swale Joint Transportation board issued a report which states construction work to improve the junction is expected to start in the summer of 2023. Clerk to contact Alan Blackburn for more information.

Action: Clerk

2. **Pedestrian Crossing – Key Street Roundabout** – The Swale Joint Transportation board issued a report which states Key Street roundabout is part of a Major Projects Scheme due in 2023. This includes proposed crossings on Sheppey Way and Keycol Hill.

6. **Parish Councillors’ Reports**

Nothing to report.

7. **Correspondence**

1. **Appointment of ‘Proper Officer of the Council’ during Clerk’s leave** – The SLCC advised that during the Clerks leave the position of Proper Officer of the Council needs to be appointed to either a Locum Clerk or Council member. Proposed by Cllr. Clare and seconded by Cllr. Morgan-Brown, members agreed to appoint Locum Clerk Sarah Poole as Proper Officer of the Council for the Clerks four month period of leave.

2. **Simpsons Crossing** – Borough Cllr. J. Hunt has contacted Network Rail regarding the closure of the crossing. Network Rail advised they plan to go ahead with their diversion design once consent is received from landowners.

8. **Planning Applications**

22/503908/FULL - PROPOSAL: Section 73 - Application for Removal of condition 3 (occupancy restriction) pursuant to application SW/09/0972 (allowed on appeal) for - Change of use of land to use as a residential caravan site for one gypsy family with two caravans (including one static caravan), erection of amenity block and laying of hardstanding.

ADDRESS: Land At Eden Top Sheppey Way Bobbing Kent ME9 8QP

Comments: Bobbing Parish Council stands by their original objection on various applications. They feel the removal of clause 3 could lead to clause 4 coming into force but cannot comment further without legal advice. However, we are aware of policy DM-10 which states: In land in open countryside outside built up area boundaries the council will grant permission for gypsy traveller sites where amongst other things it is demonstrated there are exceptional personal or mitigating circumstances. Where it has been demonstrated that particular site is required to meet the needs.

22/504120/TPOA - PROPOSAL: TPO application: Cut back northwest lateral branches of one Scots Pine growing over house to reduce weight. Reduce lateral limbs from 5m up to 3.5m; Cut back northwest and southwest lateral branches of one Scots Pine growing over house and garage to reduce end weight. Reduce northwest lateral limbs from 5m up to 3.5m. Reduce large southwest lateral limb from 5m up to 3m.

ADDRESS: 36 Rooks View Bobbing Kent ME9 8GB

No comments

9. Finance

1. Picnic Tables – Grove Park

- To authorise increased cost of tables & fixing plates plus delivery charge - £1,168.00p plus VAT
 - To authorise increased cost for concrete bases – Total cost now £1,640.00p
- Proposed by Cllr. N. Clare and seconded by Cllr. Morgan-Brown, the above costs were authorised.

2. Defibrillators and Electric Quotes:

Co-op, Gadby Road – The Clerk has requested an up-to-date quote for the defibrillator from MediAid and will chase for a response. The Co-op and electrical engineer will decide an appropriate date for fitment. **Action: Clerk**

3. Bus Shelter, The Meads – Proposed by Cllr. Clare and seconded by Cllr. Randall, agreed to purchase a Halton Anti-Vandal Bus Shelter at a cost of £2,154.00p + VAT. Clerk to liaise with Redrow regarding delivery and fitment. **Action: Clerk**

4. Savings Account – The Clerk is arranging to change the address on the Business Premium Account as requested and is required to write to Barclays and have a letter countersigned by two signatories on the account. **Action: Cllr. Ball**

5. William Giles Payroll charges – No response from William Giles for a quote to include pension service despite Clerk chasing this up. Suggested to Clerk to look into alternative payroll providers. **Action: Clerk**

6. Printer and phone for Clerk – Proposed by Cllr. Randall and seconded by Cllr. Morgan-Brown, agreed to the cost for £158.99 + VAT which will be shared 50% with Iwade Parish Council. **Action: Clerk**

7. Accounts and Cheques raised - Proposed by Cllr. Morgan-Brown and seconded by Cllr. Clare. Members noted the budget figures and agreed the accounts to 31st August 2022. The following payments were agreed. Cllrs. Ball and Morgan-Brown to log into Unity Bank to authorize the payments. **Action: Cllrs. Ball/ Morgan-Brown**

| EXPENDITURE | | | | |
|-------------|------------|--------------------------|--|-------------|
| Pay Date | Pay Method | Payable to | Reason | Amount |
| 07.09.22 | BACs | S. Gray | Expenses August: Telephone, Use of home as office, Refreshments, Mileage, stamps | £33.67p |
| 07.09.22 | BACs | H.M. Revenue & Custom | Tax due for August | £56.40p |
| 07.09.22 | BACs | Invicta IT Solutions | 9 Microsoft 365 Mailboxes – outstanding amount due to increase in August invoice | £2.26p |
| 07.09.22 | BACs | Bobbing Village Hall | 6 months hire for Parish Council meetings | £200.00p |
| 07.09.22 | BACs | Marmax Recycled Products | 2 x Rainbow Extended Picnic Tables and Fixing Plates | £1,1401.60p |
| 07.09.22 | BACs | RBL Poppy Appeal | Poppy Wreath, Ribbon & S.137 Donation | £30.00p |
| 01.09.22 | SO | Invicta IT Solutions | 9 Microsoft 365 Mailboxes | £54.58p |
| 01.09.22 | SO | S. Gray | Clerks Salary August | £325.87p |
| 08.09.22 | DD | HugoFox | Website monthly fee | £29.99p |
| INCOME | | | | |
| Pay Date | Pay Method | Payment From | Reason | Amount |

10. Projects

1. Christmas Trees – No further update.

11. Reports from Representatives

1. **KALC Area Committee:** No report – the minutes from the KALC meeting have been circulated to all council members.
2. **Western Area Committee:** No report.
3. **Swale West Parishes Meeting:** The next meeting will be held 17th October.

12. Any Other Matters Arising

Cllr. Ball advised the Storyteller chairs purchased to commemorate the Queen’s Jubilee were due to be delivered to Bobbing Primary School and Grove Park Primary School Tuesday 6th September. Story books were previously delivered to both schools plus Aspire Primary School who also received water bottles.

13. Next Meeting(s)

Monthly Parish Council Meeting Wednesday 5 October 2022, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 8.55 p.m.

These minutes are certified to be a true and just record.

Signed: _____ **Date:** _____